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**FALCONER CENTRAL SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF EDUCATION  
SEPTEMBER 20, 2022, AT 6:30 PM  
HELD AT MIDDLE / HIGH SCHOOL  
ROBERT CARPENTER BOARDROOM**

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Members Present: Tracy Schrader  
Tom Frederes  
Robert Carpenter  
Marcella Centi  
Ro Woodard (via phone)  
Krissta Swanson (arrived at 6:55PM)

Members Excused: none

Administration Present: Stephen Penhollow, Superintendent  
Sara Kennison, School District Business Leader  
Judith Roach, Director of Curriculum and Instruction

Others Present: Scott Peterson, Head Bus Driver

**CALL TO ORDER BY THE PRESIDENT:**

The meeting was called to order by Board President, Tracy Schrader, at 6:30 PM.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT:**

The public was invited to address the Board of Education. No one wished to address the Board.

- A motion was made by Robert Carpenter and seconded by Marcella Centi to approve the minutes of the August 16, 2022, Regular Board of Education Meeting.

Voting Yes – 5  
Voting No – 0  
Motion Carried

- A motion was made by Marcella Centi and seconded by Tom Frederes to approve the minutes of the August 30, 2022, Special Board of Education Meeting.

Voting Yes – 5  
Voting No – 0  
Motion Carried

- A motion was made by Tom Frederes and seconded by Robert Carpenter to add the additions and/or deletions to the agenda.

Voting Yes – 5

Voting No – 0

Motion Carried

### **EDUCATIONAL PRESENTATIONS:**

- Judy Roach provided a presentation on the district's Summer Boost program. The presentation included a summary of each course that was offered during the program. An enrollment and attendance overview was presented and thank yous were given to all involved in making the program a success. There is hope to have the program continue in the future even after the grant that is currently being used to fund this program expires.

### **DEPARTMENT/STAFF REPORTS:**

Tracy Schrader, Board President, provided an overview of updates to department and staff reporting for future board meetings.

### **INFORMATION:**

#### **Administrative Reports:**

- Written administrative reports are included in the board packets for this evening.

#### **Committee Reports:**

- Scott Peterson, Transportation Department -
  - The first two weeks of school in regard to transportation have gone well.
  - The district held the first bus safety drill of the year.
  - Provided busing for Pre-K Orientation for the first time this year.
  - Provided an update on district vehicles.
  - Created bus training videos that are going to be sent to all current bus drivers to review and will be used in the future for the training of all new bus drivers.
  - New district radios and repeaters are working well.

Scott Peterson left at 6:48 PM.

- Stephen Penhollow -
  - Safety Committee Update -
    - Steve, Sara and Todd meet with civil service to look into part two of the school safety position. There is concern for when the School Safety Advisor is out of district and providing substitutes for this year.
  - Construction/Building Committee Update -
    - Meet with Matt Cummings while in Saratoga.
    - Next meeting is scheduled in early October with Young and Wright to discuss Phase IV.
  - CCSBA dinner is coming up on September 28, 2022.

Krissta Swanson arrived at the meeting at 6:55PM.

The board discussed safety drills and planning of when they are performed. In addition to the additional School Safety Officers and were in the budget these would be funded from.

- CCSBA presentation by State Trooper, Jeffrey Bebak on Wednesday, September 28, 2022, from 5:30PM - 8:30PM. Registration deadline was Monday, September 19, 2022.
- BOCES Board Report from September 7, 2022.
- Board goals, discussion, and committees.
  - Tracy Schrader discussed the draft of board goals that were created and board discussion was held on how these goals could be measurable.

**OLD BUSINESS:**

- None

**NEW BUSINESS:**

- A motion was made by Marcella Centi and seconded by Tom Frederes to approve the CSE minutes from August 23 to September 14, 2022 / CPSE Minutes from September 8, 2022

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Robert Carpenter and seconded by Marcella Centi to approve the surplus of the attached list of furniture and equipment.

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Marcella Centi and seconded by Ro Woodard to approve the resolution, that the Board of Education authorizes the appropriate disposal of the AIS textbooks no longer in use and their removal from District inventory reports where required. They will be donated to students.

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Tom Frederes and seconded by Robert Carpenter to approve the cross country varsity team meet in Van Cortland Park, NY on October 8, 2022. The cost to the District would be for gas.

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Marcella Centi and seconded by Robert Carpenter to approve the cross country team McQuaid Invitational in Rochester, NY on September 30, 2022. The cost to the District would be for a bus and driver.

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Marcella Centi and seconded by Ro Woodard to approve the SUNY Fredonia student teaching placements for 2022-2023:

- Emily Crasti with Lorraine Adams, January 23 – March 17, 2023, Grade 1

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Ro Woodard and seconded by Tom Frederes to approve the resolution to approve the 2022-2023 Marching Band Extracurricular Sharing Agreement, with Frewsburg, as provided.

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Robert Carpenter and seconded by Ro Woodard to approve the Memorandum of Agreement for Aileen Snellings.

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Ro Woodard and seconded by Marcella Centi to approve the Marching Band championship competition in Syracuse, NY from October 29 to October 31, 2022.

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Tom Frederes and seconded by Marcella Centi to approve the Memorandum of Understanding (Superintendent executed) with the Foster Grandparent Program, sponsored by Lutheran Social Services Group of Upstate New York, Inc., to provide foster grandparent volunteers for the Harvey C. Fenner Elementary School, effective 7/1/2022 – 6/30/2025.

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Marcella Centi and seconded by Ro Woodard to approve the Memorandum of Understanding (Superintendent executed) with the Foster Grandparent Program, sponsored by Lutheran Social Services Group of Upstate New York, Inc., to provide foster grandparent volunteers for the Paul B.D. Temple Elementary School, effective 9/15/2022 – 6/30/2025.

Voting Yes – 6  
 Voting No – 0  
Motion Carried

- A motion was made by Tom Frederes and seconded by Marcella Centi to approve the contract between Falconer Central School (Superintendent execution) and Children’s Educational Services, Inc., for physical therapy services for the 2022-2023 school year at a total cost of \$53,157.00.

Voting Yes – 6  
 Voting No – 0  
Motion Carried

- A motion was made by Ro Woodard and seconded by Robert Carpenter to approve the guidance department college campus visit for students to visit Mercyhurst University on September 28, 2022.

Voting Yes – 6  
 Voting No – 0  
Motion Carried

- A motion was made by Marcella Centi and seconded by Ro Woodard to approve the Future Business Leaders of America National Fall Conference in Orlando, FL from November 17 to November 19, 2022.

Voting Yes – 6  
 Voting No – 0  
Motion Carried

**POLICIES:**

- First reading of revised Policy 3220, Use of Assistance Animals.
- First reading of revised Policy 3520, Extraordinary Circumstances.
- First reading of revised 5110, Budget Planning and Development
- A motion was made by Tom Frederes and seconded by Robert Carpenter for the approval of new Policy 1530, Minutes.

Voting Yes – 6  
 Voting No – 0  
Motion Carried

- A motion was made by Robert Carpenter and seconded by Marcella Centi for the approval of revised Policy 6560, Determination of Employment Status: Employee or Independent Contractor.

Voting Yes – 6  
 Voting No – 0  
Motion Carried

**FINANCE:**

- A motion was made by Robert Carpenter and seconded by Tom Frederes to approve the Claim Schedule, as of September 20, 2022.

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Tom Frederes and seconded by Robert Carpenter to approve the Budget Status Report for August 2022.

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Robert Carpenter and seconded by Marcella Centi to approve the Budget Transfer from account A2630.490 to account A2110.480-02 for the amount of \$30,904.00.

Voting Yes – 6  
Voting No – 0  
Motion Carried

**BUILDING AND GROUNDS:**

- There was discussion held on the 7 lights that are currently out on the Fenner Elementary Building.

**TRANSPORTATION:**

- No additional discussion.

**EXECUTIVE SESSION:**

- A motion was made by Tom Frederes and seconded by Marcella Centi to enter into Executive Session to discuss personnel matters at 7:45PM.
- Board President, Tracy Schrader, reconvened the Regular Session of the Falconer Central School Board meeting at 7:55PM.

**PERSONNEL:**

- A motion was made by Ro Woodard and seconded by Robert Carpenter that, upon the recommendation of the Superintendent, Brianne Katilus is hereby appointed to a tenured position in the English 7-12 tenure area, effective 9/16/2022

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Tom Frederes and seconded by Marcella Centi to approve the addition of Nick Spry to the 2022-2023 Extra-Curricular List as a volunteer for cross country.

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Marcella Centi and seconded by Ro Woodard to approve the resignation of Gladys Archer, Spanish teacher, effective October 14, 2022.

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Marcella Centi and seconded by Tom Frederes to approve the addition of Melissa Metzler to the substitute teaching list.

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Ro Woodard and seconded by Marcella Centi to approve the addition of Tracey Barron to the 2022-2023 Extra-Curricular list as an advisor for Key Club.

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Marcella Centi and seconded by Tom Frederes to approve the addition of Brett Johnson to the 2022-2023 Extra-Curricular List as a coach for modified boys' basketball.

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Tom Frederes and seconded by Marcella Centi to approve the addition of Thomas Fales to the 2022-2023 Extra-Curricular List as an assistant coach for modified boys' basketball.

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Marcella Centi and seconded by Ro Woodard to approve the addition of Anne Pekrul to the 2022-2023 Extra-Curricular List as a scorekeeper for JV and varsity boys' basketball and modified girls' basketball.

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Marcella Centi and seconded by Ro Woodard to approve the addition of Christine Krenzer to the 2022-2023 Extra-Curricular List as a scorekeeper for JV and varsity girls' basketball.

Voting Yes - 6  
Voting No - 0  
Motion Carried

- A motion was made by Tom Frederes and seconded by Marcella Centi to approve the addition of Denise Swezey to the 2022-2023 Extra-Curricular List as a supervisor for volleyball.

Voting Yes - 6  
Voting No - 0  
Motion Carried

- A motion was made by Marcella Centi and seconded by Tom Frederes to approve the addition of Jeremy Yanik to the 2022-2023 Extra-Curricular List as a volunteer coach for modified football.

Voting Yes - 6  
Voting No - 0  
Motion Carried

- A motion was made by Ro Woodard and seconded by Marcella Centi to approve the addition of Emily Melquist to the 2022-2023 Extra-Curricular List as a volunteer coach for volleyball.

Voting Yes - 6  
Voting No - 0  
Motion Carried

**EXTRA ENCLOSURES:**

- No additional enclosures.

**ADJOURN MEETING:**

- A motion was made by Tom Frederes and seconded by Marcella Centi to adjourn the meeting at 8:06PM.

Voting Yes - 6  
Voting No - 0  
Motion Carried



Sara Kennison  
Board and District Clerk