



**FALCONER CENTRAL SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
JULY 5, 2022, AT 6:30 PM
HELD AT MIDDLE / HIGH SCHOOL BOARDROOM**

Members Present: Todd Beckerink
 Tom Frederes
 Tracy Schrader
 Robert Carpenter
 Ro Woodard
 Marcella Centi
 Krissta Swanson

Administration Present: Stephen Penhollow, Superintendent
 Sara Kennison, School District Business Leader
 Judy Roach, Director of Curriculum
 Holly Hannon, Temple Elementary School Principal

Others Present: Jamie Bowman
 Alexis Oehlbeck
 Richard Rodriguez
 Robert Carpenter's family (6:40 PM)
 Jane Fosberg (6:40PM)

Annual Review of Conduct was conducted at 6:15 PM.

CALL TO ORDER BY THE DISTRICT /BOARD CLERK:

The Organizational Meeting was called to order by Sara Kennison, District/Board Clerk, at 6:30 PM.

PLEDGE OF ALLEGIANCE

The District/Board Clerk administered the Oath of Office to newly elected Board Members, Robert Carpenter and Tom Frederes.

A request was made for nominations for Board President.

A motion nominating Todd Beckerink was made by Tracy Schrader and a second was received by Tom Frederes. No further nominations were received, and nominations were closed.

The Board was polled, and the appointment of Todd Beckerink as President was approved, 7-0.

The District/Board Clerk administered the Oath of Office to Board President, Todd Beckerink.

Todd Beckerink now presided over the meeting.

A request was made for nominations for Board Vice President.

A motion nominating Tom Frederes was made by Marcella Centi and a second was received by Tracy Schrader. No further nominations were received, and nominations were closed.

The Board was polled, and the appointment of Tom Frederes as Board Vice President was approved, 7-0.

The District/Board Clerk administered the Oath of Office to Board Vice President, Tom Frederes.

The District/Board Clerk administered the Oath of Office to Superintendent, Stephen Penhollow.

Todd Beckerink invited guests into the board room, Jane Fosberg and Robert Carpenter's family joined the board meeting at 6:40PM. Todd announced that the Board would like to dedicate the Board Room to Robert Carpenter in recognition for his over 40 years of service to the Falconer Central School Board of Education.

Statements were given by Todd Beckerink on behalf of the Board of Education, Richard Rodriguez, Jane Fosberg and Stephen Penhollow reflecting on their time working with Robert Carpenter and complimenting his dedication and thanking him for his years of service to the Falconer Central School District. Robert Carpenter gave thanks to his family for their support through the years.

Jamie Bowman, Robert Carpenter and his family left the meeting at 7:18PM.

EDUCATIONAL PRESENTATIONS:

Alexis Ohelbeck presented her first year as an Elementary Guidance Counselor at Falconer Central School District. Her presentation included session data, her strategies on how to be visible in the school, school-wide incentives, and future goals. The Board of Education discussed items from Alexis' presentation with her.

Alexis Ohelbeck left the meeting at 7:35PM.

ORGANIZATION MEETING CONTINUED:

- A motion was made by Marcella Centi and seconded by Tom Frederes to adopt all previous policies not inconsistent with the Falconer Central School District's contracts with the Falconer Education Association, Administrative Team, Secretarial, Clerical, and Personnel Support Association, Non-Teaching Bargaining Units, and all other non-unit members.

Voting Yes -6
Voting No -0
Motion Carried

- A motion was made by Tracy Schrader and seconded by Ro Woodard to approve the following Appointments for 2022-2023:
 - A. District & Board Clerk ... Sara Kennison
 - B. Assistant District Clerk/Assistant Board Clerk ... Jamie Bowman
 - C. District Treasurer ... Susan Benson
 - D. Deputy Treasurer ... Nancy Sandbloom
 - E. Extra-Curricular Activities Fund

	Treasurer	... Nancy Sandbloom
F.	Deputy Extra-Curricular Treasurer	... Sara Kennison
G.	Petty Cash Treasurer	... Stephen Penhollow
H.	External Auditor	... TBD
I.	Audit Committee	... Tracy Schrader
		... Todd Beckerink
		... Tom Frederes
J.	Claims Auditor	... Kelli Merchant
K.	Tax Collector	... Amy Bellardo
L.	Substitute Caller	... Melodie Beckerink
M.	Records Access Officer	... Sara Kennison
N.	Committee on Special Education	... Julie Widen; Ashly Warner
O.	Committee on Preschool Special Education	... Julie Widen
P.	Section 504 Coordinator	... Julie Widen
Q.	Liaison for Homeless Children and Youth	... Terry English
R.	School Physician	... Michael Mitchell, Physician P.C.
S.	Asbestos (LEA) Designee	... David Micek
T.	School Attorneys	... Hodgson, Russ LLP; Lundberg Price, P.C. Harris Beach Webster Szanyi LLP
U.	Title IX/ADD Compliance Officers	... Stephen Penhollow
		... Gary Gilbert
		... Holly Hannon
V.	Director of Physical Education	... Jeff Jordan
W.	Voting Delegate to Chautauqua County Schools Medical Health Plan	... Stephen Penhollow (or) Sara Kennison (as designated)
X.	Voting Delegate to Chautauqua County Schools Workers' Compensation Plan	... Stephen Penhollow (or) ... Sara Kennison (as designated)
Y.	Dignity Act District Coordinator Building Coordinator	... Terry English ... Jeff Jordan (MS/HS) ... Gary Gilbert (Fenner) ... Holly Hannon (Temple)
Z.	Acting Superintendent when current Superintendent is unable to perform duties	... Judith Roach

Voting Yes -6
Voting No - 0
Motion Carried

- A motion was made by Tom Frederes and seconded by Marcella Centi to approve the following Designations for 2022-2023:

- A. Petty Cash fund as follows:
 - Cafeteria.....\$100.00
 - Change for Tax Collector.....\$100.00
- B. Jamestown Post-Journal as the official newspaper.
- C. Depositories of District Funds
 - M&T Bank
 - Key Bank
 - Community Bank
 - Chase Bank
 - Bank of America
 - Citizens Bank
- D. Purchasing Agent ... Sara Kennison
- E. Educational Official designated to receive court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings
 - ... Stephen Penhollow
- F. School Pesticide Representative
 - ... David Micek
 - ... Stephen Penhollow
- G. Child Nutrition Program
 - Reviewing Official ... Roxanne Brazie
 - Verification Official ... Rose Digirolamo / Stacy Bruce
 - Hearing Official ... Sara Kennison
- H. Board of Education designees to appoint impartial hearing officers
 - ... Board President
 - ... Board Vice President

Voting Yes -6
Voting No-0
Motion Carried

- A motion was made by Ro Woodard and seconded by Tracy Schrader to approve the following Authorizations for 2022-2023:

- A. Use of the check signer and electronic signature by the District Treasurer.
- B. Setting of Board of Education meeting nights on the 1st and 3rd Tuesdays of each month at 6:30 p.m.
- C. Bonding of school officials in accordance with our insurance policies.
- D. Approval for the Business Official to invest school funds, when available, as prescribed by law.
- E. Mileage rate, as established by the IRS.
- F. Continuation of current tuition policy and rates.

Voting Yes - 6
Voting No - 0
Motion carried

- A motion was made by Tom Frederes and seconded by Ro Woodard to authorize the Superintendent to:
 - A. certify payroll.
 - B. approve attendance at conferences, conventions, workshops, etc., for members of District staff when funds are budgeted.
 - C. approve student field trips when funds are budgeted.
 - D. approve budget transfers as per Policy #5330.
 - E. sign applications for approved programs that the District is entitled to by state/federal law.
 - F. accept resignations on behalf of the Board of Education.
 - G. approve contracts for outside agencies that render services to the District.

Voting Yes - 6
 Voting No - 0
Motion Carried

- A motion was made by Tom Frederes and seconded by Ro Woodard to approve the Borrowing Resolution: BE IT RESOLVED, by the Board of Education of the District, as follows:

Section 1. The Board of Education hereby delegates to the President of the Board of Education, the Chief Fiscal Officer of the District, the authority to authorize the issuance of and to sell revenue anticipation notes of the District in anticipation of funds to be received by the District as State Aid for the fiscal year of the District beginning July 1, 2022.

Voting Yes - 6
 Voting No - 0
Motion Carried

- A motion was made by Tom Frederes and seconded by Tracy Schrader to approve the current rates established for per diem substitutes and substitute caller as follows:

Teachers (certified and non-certified) - \$115 – certified \$95 – non-certified
 Nurses - \$125
 Aides/Monitors Minimum Wage plus \$.25
 Clerical Minimum Wage plus \$.50
 Custodial Minimum Wage plus \$.50
 Cleaners Minimum Wage plus \$.25
 Bus Drivers * Drivers hired prior to July 1, 2013, will receive their current substitute rate.
 * Drivers hired after July 1, 2013, will receive \$18.00 per hour for regular routes and \$16.00 per hour for extra trips.

- In cases of long-term placements, the Superintendent may make needed adjustments. Non-teaching employees who were hired prior to July 1, 1995, and have been approved by the Board of Education to remain on the substitute list upon retirement, will receive the hourly rates that were in effect for that person at the time of retirement.

Voting Yes - 6
Voting No - 0
Motion Carried

The Regular Meeting Commenced at 7:38 PM.

CALL TO ORDER BY THE PRESIDENT:

The meeting was called to order by Board President, Todd Beckerink, at 7:38 PM.

PUBLIC COMMENT:

The public was invited to address the Board of Education. No one wished to address the Board.

- A motion was made by Tracy Schrader and seconded by Ro Woodard to approve the minutes of the June 21, 2022, Regular Board of Education Meeting.

Voting Yes – 6
Voting No – 0
Motion Carried

Robert Carpenter rejoined the meeting at 7:38PM.

- A motion was made by Tom Frederes and seconded by Ro Woodard to add the additions and/or deletions to the agenda.

Voting Yes – 7
Voting No – 0
Motion Carried

DEPARTMENT/STAFF REPORTS:

- None

INFORMATION:

Administrative Reports:

Summaries of reports presented at the Board Meeting are included below. Additional details and information are included in the board packet written administrative reports.

- Judy Roach -
 - Will have an iReady presentation ready for the next July Board of Education meeting
 - 125 students have signed up for Summer Boost, it will take place the next 4 weeks at Fenner Elementary
 - The updated Professional Development Plan is included on the agenda tonight for your review and approval tonight.
- Sara Kennison -
 - Beginning to work on the end of year 2021-2022 and beginning of year 2022-2023 in the business office.
 - Beginning to work on the NYS Transparency Reporting for the 2022-2023 year.

- Working on the District's Maintenance of Effort for the 2022-2023 year for the District.
- The Audit Committee met before this meeting to discuss the 2021-2022 external auditor options.
- Update and summary provided on the Keep Kids Fed Act of 2022.

- Steve Penhollow -
 - Thanked all who helped with the Robert Carpenter Board Room Dedication earlier in the meeting.
 - The district baccalaureate and graduation ceremonies were held successfully.
 - Capital project meeting is scheduled for tomorrow with Young & Wright at Falconer CSD.
 - Overview of policies that are on the agenda for review and/or approval tonight.
 - Overview of personnel items that are on the agenda tonight.
 - Discussion on extra-curricular positions that are included on the agenda tonight.

Tom Frederes addressed the Powerschool shut down that occurred on the last day of the school year. Mr. Penhollow stated it was a systemwide shutdown that was unexpected, not planned.

A discussion was held on district policy related to regents scoring. Mr. Penhollow stated he would discuss further with Mr. Jordan. He will also inquire about regent score comparison that had been given to the board in the past.

Committee Reports:

- The audit committee met before the Board of Education meeting this evening.

OLD BUSINESS:

- None

NEW BUSINESS:

- A motion was made by Tracy Schrader and seconded by Tom Frederes to approve the CSE minutes from June 15 and 16, 2022 / CPSE Minutes from June 15, 2022.

Voting Yes – 7
 Voting No – 0
Motion Carried

- A motion was made by Tracy Schrader and seconded by Ro Woodard for the approval of the CSE / CPSE / 504 year-end stats as of June 30, 2022.

Voting Yes – 7
 Voting No – 0
Motion Carried

- A motion was by Ro Woodard and seconded by Robert Carpenter for the approval of the Falconer Central School District's updated Professional Development Plan, September 1, 2022 - August 31, 2023.

Voting Yes – 7
Voting No – 0
Motion Carried

- A motion was made by Ro Woodard and seconded by Krissta Swanson to approve the request from the marching band to attend the Drum Corp Show at the University of Akron in Akron, OH on August 8, 2022.

Voting Yes – 7
Voting No – 0
Motion Carried

- A motion was made by Ro Woodard and seconded by Krissta Swanson to approve the request from the marching band to attend a band competition in Victor, NY on October 15, 2022.

Voting Yes – 7
Voting No – 0
Motion Carried

- A motion was made by Tom Frederes and seconded by Tracy Schrader to approve the dedication of the Board of Education room - Robert Carpenter Boardroom.

Voting Yes – 6
Voting No – 0
Abstained - 1 Robert Carpenter
Motion Carried

- A motion was made by Tracy Schrader and seconded by Tom Frederes to appoint Buffamante Whipple Buttafaro, P.C (BWB) as district external auditor for the 2021-2022 fiscal year.

Voting Yes – 7
Voting No – 0
Motion Carried

POLICIES:

- First reading of revised Policy 7132, Non-Resident Students and Tuition.
- First reading of revised Policy 3210, Visitors to the School.
- A motion was made by Tracy Schrader and seconded by Ro Woodard for the approval of revised Policy 7131, Education of Students in Temporary Housing.

Voting Yes – 7
Voting No – 0
Motion Carried

- A motion was made by Ro Woodard and seconded by Tom Frederes for the approval of revised Policy 7554, Dignity for All Students.

Voting Yes – 7
Voting No – 0
Motion Carried

A question regarding what was defined as homeless was posed and discussion was held.

BUILDING AND GROUNDS:

- None

TRANSPORTATION:

- None

FINANCE:

- A motion was made by Robert Carpenter and seconded by Tom Frederes to approve the Claim Schedule, as of July 5, 2022.

Voting Yes – 7
Voting No – 0
Motion Carried

PERSONNEL:

- A motion was made by Tom Frederes and seconded by Krissta Swanson to approve the resignation of Marissa Shields, Literacy/AIS teacher, effective June 24, 2022.

Voting Yes – 7
Voting No – 0
Motion Carried

- A motion was made by Marcella Centi and seconded by Tom Frederes to approve the removal of Genevieve Cooper as Middle School Activities Coordinator from the 2022-2023 Extra-Curricular list.

Voting Yes – 7
Voting No – 0
Motion Carried

- A motion was made by Robert Carpenter and seconded by Ro Woodard to approve the appointment of Krista Vincent as an LPN/Aide, effective September 1, 2022, with payment in accordance with Appendix B, Schedule C, of the Falconer Secretarial, Clerical & Personnel Support Association Contract.

Voting Yes – 7
Voting No – 0
Motion Carried

- A motion was made by Marcella Centi and seconded by Tom Frederes to approve the appointment of Susan Pugh as an LPN/Aide, effective September 1, 2022, with payment in

accordance with Appendix B, Schedule C, of the Falconer Secretarial, Clerical & Personnel Support Association Contract, pending fingerprint clearance from the New York State Education Department.

A question was posed on the plan for these new LPN positions. Discussion was held.

Voting Yes – 7
Voting No – 0
Motion Carried

- A motion was made by Ro Woodard and seconded by Krissta Swanson to approve the Probationary appointment of Emily Diamond, who holds professional certification in Students with Disabilities - Biology (7-12), as a Special Education Teacher, effective August 5, 2022, with the probationary period ending August 4, 2026, and salary according to Appendix A-1, Step 14, of the FEA Contract.

Voting Yes – 7
Voting No – 0
Motion Carried

- A motion was made by Marcella Centi and seconded by Tom Frederes to approve the probationary appointment of Joseph Prior as a School Psychologist, who holds a Provisional Extension School Psychologist certification, effective August 1, 2022, with the probationary period ending July 31, 2026, and salary according to Appendix A-1, Step 9, of the FEA Contract.

Voting Yes – 7
Voting No – 0
Motion Carried

- A motion was made by Tracy Schrader and seconded by Marcella Centi to approve the appointment of Julie Zanghi as an LPN/Aide, effective September 1, 2022, with payment in accordance with Appendix B, Schedule C, of the Falconer Secretarial, Clerical & Personnel Support Association Contract, pending fingerprint clearance from the New York State Education Department.

Voting Yes – 7
Voting No – 0
Motion Carried

- A motion was made by Tom Frederes and seconded by Ro Woodard to approve the change of Bryan Voorhis on the Extra Curricular list for 2022-2023 from Football Assistant – Modified to Football Assistant.

Voting Yes – 7
Voting No – 0
Motion Carried

- A motion was made by Tracy Schrader and seconded by Ro Woodard to approve the change of Bill Bush on the Extra Curricular list for 2022-2023 from Football Assistant to Football Assistant – Modified

Voting Yes – 7
Voting No – 0
Motion Carried

EXTRA ENCLOSURES:

- None

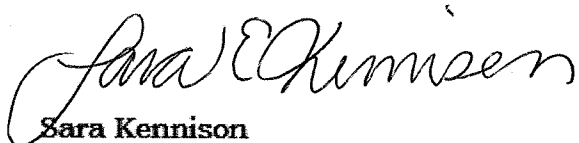
ADJOURN MEETING:

- A motion was made by Krissta Swanson and seconded by Tracy Schrader to adjourn the meeting at 8:30 PM.

Voting Yes - 7

Voting No - 0

Motion Carried



Sara Kennison
Board and District Clerk