

BOARD OF EDUCATION AGENDA
JULY 6, 2021 ~ 6:30 p.m.

(Please arrive at 6:15 p.m. for the Annual Review of the Code of Conduct)

Items for Discussion and/or Action

ORGANIZATIONAL MEETING

- **CALL TO ORDER BY THE DISTRICT CLERK**
- **PLEDGE OF ALLEGIANCE**

- 1A. District Clerk calls meeting to order.
- B. Oath of Office to newly elected Board Member, Krissta Swanson.
- 2A. District Clerk requests nomination for Board President.
- B. Election of Board President.
- C. Oath of Office to new Board President.
- D. New Board President presides over meeting.
- 3A. New Board President requests nominations for Vice-President.
- B. Election of Board Vice-President.
- C. Oath of Office to newly elected Vice-President.
4. Oath of Office to Superintendent of Schools, Stephen Penhollow.
5. Adoption of all previous policies not inconsistent with the Falconer Central School District's contracts with the Falconer Education Association, Administrative Team, Secretarial, Clerical and Personnel Support Association, Non-Teaching bargaining units and all other non-unit members.
6. Appointments for 2021-2022:
 - A. District & Board Clerk ...Sara Kennison
 - B. District Treasurer ...Susan Benson
 - C. Deputy Treasurer ... Nancy Sandbloom
 - D. Extra-Curricular Activities Fund
Treasurer ...Nancy Sandbloom
 - E. Deputy Extra-Curricular Treasurer ... Sara Kennison
 - F. Petty Cash Treasurer ...Stephen Penhollow
 - G. External Auditor ...James W. Vanstrom & Company
 - H. Internal Auditor ...Bahgat & Laurito Bahgat
 - I. Audit Committee ...Robert Carpenter
...Todd Beckerink
...Tom Frederes
 - J. Claims Auditor ...Kelli Merchant
 - K. Tax Collector ...Amy Bellardo
 - L. Records Access Officer ...Sara Kennison
 - M. Committee on Special Education ...Julie Widen; Ashly Warner
 - N. Committee on Preschool
Special Education ...Julie Widen

- O. Section 504 Coordinator ...Julie Widen

- P. Liaison for Homeless Children and Youth ...Terry English
- Q. School Physician ... Michael Mitchell, Physician P.C.
- R. Asbestos (LEA) Designee ...David Micek (Sara Kennison – Alternate)
- S. School Attorneys ...Hodgson, Russ LLP;
Lundberg Price, P.C.
Harris Beach
- T. Title IX/ADD Compliance Officers ...Stephen Penhollow
... Gary Gilbert
... Holly Hannon
- U. Director of Physical Education ...Jeff Jordan
- V. Voting Delegate to Chautauqua County Schools Medical Health Plan ...Stephen Penhollow (or)
Sara Kennison (as designated)
- W. Voting Delegate to Chautauqua County Schools Workers’ Compensation Plan ...Stephen Penhollow (or)
Sara Kennison (as designated)
- X. Dignity Act
District Coordinator ...Terry English
Building Coordinator ...Jeff Jordan (MS/HS)
...Gary Gilbert (Fenner)
...Holly Hannon (Temple)

7. Designations for 2021-2022:

- A. Petty Cash fund as follows:
 - Cafeteria.....\$100.00
 - General Fund.....\$100.00
 - Change for Athletic Events.....\$300.00
 - Change for Tax Collector.....\$100.00
- B. Jamestown Post-Journal as the official newspaper.
- C. Depositories of District Funds (Account #s)
M & T
Key Bank
Community Bank
Chase Bank
Bank of America
Citizens Bank
- D. Purchasing Agent ... Sara Kennison
- E. Educational Official designated to receive court notification regarding a student’s sentence/adjudication in certain criminal cases and juvenile delinquency proceedings
... Stephen Penhollow
- F. School Pesticide Representative
... David Micek
... Stephen Penhollow
- G. Child Nutrition Program
 - Reviewing Official ...Rose Digirolamo
 - Verification Official ...Roxanne Brazie
 - Hearing Official ...Sara Kennison

8. Authorizations for 2021-2022:
 - A. Use of the check signer and electronic signature by the District Treasurer.
 - B. Setting of Board of Education meeting nights the 1st and 3rd Tuesdays of each month at 6:30 p.m.
 - C. Bonding of school officials in accordance with our insurance policies.
 - D. Approval for the Business Official to invest school funds, when available, as prescribed by law.
 - E. Mileage rate, as established by the IRS.
 - F. Continuation of current tuition policy and rates.

9. Authorization for the Superintendent to:
 - A. certify payroll.
 - B. approve attendance at conferences, conventions, workshops, etc., for members of District staff when funds are budgeted.
 - C. approve student field trips when funds are budgeted.
 - D. approve budget transfers as per Policy #5330.
 - E. sign applications for approved programs that the District is entitled to by state/federal law.
 - F. accept resignations on behalf of the Board of Education.
 - G. approve contracts for outside agencies that render services to the District.

10. Borrowing Resolution: BE IT RESOLVED, by the Board of Education of the District as follows:
Section 1. The Board of Education hereby delegates to the President of the Board of Education, the Chief Fiscal Officer of the District, the authority to authorize the issuance of and to sell revenue anticipation notes of the District in anticipation of funds to be received by the District as State Aid for the fiscal year of the District beginning July 1, 2021.

11. Current rates established for per diem substitutes are as follows:

Teachers (certified and non-certified) - \$115 – certified \$95 – noncertified

Nurses - \$125

Aides/Monitors Minimum Wage plus \$.25

Clerical Minimum Wage plus \$.50

Custodial Minimum Wage plus \$.50

Cleaners Minimum Wage plus \$.25

Bus Drivers * Drivers hired prior to July 1, 2013, will receive their current substitute rate.

* Drivers hired after July 1, 2013, will receive \$17.00 per hour for regular routes and \$15.00 per hour for extra trips.

In cases of long-term placements, the Superintendent may make needed adjustments.

Non-teaching employees who were hired prior to July 1, 1995, and have been approved by the Board of Education to remain on the substitute list upon retirement, will receive the hourly rates that were in effect for that person at the time of retirement.

REGULAR MEETING

(To convene immediately following Organizational Meeting)

• ***CALL TO ORDER BY THE PRESIDENT***

• ***PUBLIC COMMENT***

1. Approval is requested for the minutes of the June 15, 2021, Regular Board of Education Meeting.
2. Approval of additions or deletions to the Agenda.

• ***EDUCATIONAL PRESENTATIONS***

• ***DEPARTMENT/STAFF REPORTS***

• ***INFORMATION***

1. Administrative Reports.

• ***NEW BUSINESS***

1. CSE/CPSE Minutes
2. Resolution to approve the following persons for substitute, Extra-Curricular positions for 2020-2021:

Varsity Track Supervisor - Floyd Austin, Sarah Disbro, Rachael Ward

Wrestling Timekeeper – Michael Little, Brittany Streed

Wrestling Scorekeeper – Brittany Streed

3. Falconer Central School District's updated Professional Development Plan, September 1, 2021 – August 31, 2022 (hard copy available at meeting).
4. Resolution to approve the Extension Contract with Personal Touch Food Services, Inc., for Summer 2021, at \$2.40/meal for breakfast and \$4.15/meal for lunch.
5. Approval of the following textbooks:
 - Gladys Archer, Colleen Holsinger, and Jill Moore – Mango Languages and Our Approach to Second Language Acquisition; Mango Languages, copyright 2021 – Spanish I.
Approved by CIC on June 23, 2021.
 - Barb Tordella and Stephanie Rhinehart – Desmos IM Curriculum; Desmos (enhanced pedagogy/curricular materials of Illustrative Mathematics/Open Up Resources/Kendall Hunt), copyright 2020-2021 – Grades 6 and 7 Mathematics.
Approved by CIC on June 23, 2021.

- ***POLICIES***

1. Approval of Falconer Central School's District Code of Conduct.

- ***BUILDINGS AND GROUNDS***

- ***TRANSPORTATION***

- ***FINANCE***

1. Claim Schedule, as of July 6, 2021.

- ***PERSONNEL***

1. Probationary appointment of Thomas Fales, who holds Physical Education, COVID 19 certification, as a Physical Education Teacher, effective July 7, 2021, with the probationary period ending July 6, 2025, and salary according to Appendix A-1, Step 1, of the FEA Contract.
2. Addition of the following person to the 2021-2022 Extra-Curricular List:

Thomas Fales	Jr. Class Advisor
--------------	-------------------
3. Appointment of Michelle Bova as Bus Driver II, effective July 7, 2021, with payment according to the Non-Teaching Contract.
4. Probationary appointment of Mary Plumb as STEAM Coordinator, effective July 19, 2021, with the probationary period ending July 18, 2025, and salary according to Falconer Central School's Administrative Contract.
5. Appointments of Kaidyn Lundgren and Xander Austin as student helpers for summer 2021 for the areas of Building and Grounds, with payment at minimum wage.
6. Appointment of Troy Bova as Bus Driver II, effective September 1, 2021, with payment according to the Non-Teaching Contract.
7. Appointment of Chelsea Goodwin as Bus Driver II, effective July 7, 2021, with payment according to the Non-Teaching Contract.

Extra Enclosures: Staff Newsletter 6/23/21