



**FALCONER CENTRAL SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
FEBRUARY 16, 2021 AT 6:30 PM
HELD AT THE MIDDLE/HIGH SCHOOL BOARD ROOM**

Members Present: Todd Beckerink
(All on Zoom) Tom Frederes (Arrived at 6:32 PM)
 Robert Carpenter
 Marcella Centi
 Tracy Schrader
 Krissta Swanson
 Ro Woodard

Members Absent: None

Administration Present: Stephen Penhollow, Superintendent
(All on Zoom) Sara Kennison, School District Business Leader
 Julie Widen, Director of Special Education
 Gary Gilbert, Fenner Elementary Principal

Others Present: None

Due to current public health concerns, this meeting was also live streamed through Zoom at:
<https://e2ccb-gst.zoom.us/j/91998614460>

CALL TO ORDER BY THE PRESIDENT:

- The meeting was called to order by Board President, Todd Beckerink, at 6:30 PM.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT:

- The public was invited to address the Board. No requests to address the Board were received.
- A motion was made by Tracy Schrader and seconded by Ro Woodard to approve the Minutes of the February 2, 2021, Regular Board of Education Meeting.

Voting Yes – 6
Voting No – 0
Motion Carried

- A motion was made by Marcella Centi and seconded by Robert Carpenter to approve the Additions to The Agenda.

Voting Yes – 6
Voting No – 0
Motion Carried

Tom Frederes entered the meeting at 6:32 PM.

EDUCATIONAL PRESENTATIONS:

- None

DEPARTMENT/STAFF REPORTS:

Summaries of Reports Presented At The Board Meeting, additional details and information included in board packet written administrative reports:

- Julie Widen
 - District's 12-1 program was successfully brought back to in person, full time.
 - Attended Harris Beach yearly Special Education Update presentation
 - Initiated a book study of *The Morning Meeting*. Currently there are 15 staff members participating.
 - Focused targeted group update
 - Family engagement status update
- Gary Gilbert
 - Participated in a walkthrough of Fenner, both inside and outside, to review camera areas and where cameras and upgrades are still needed.
 - Fenner participated in a virtual assembly last week that focused on the power of goal setting, importance of literacy and education and his four words for success.
 - Since this virtual assembly was a success, he will continue to look for more opportunities to include more assemblies this year.
 - Todd Beckerink addressed an item on the agenda related to an intern that will be in the district. Will this intern be required to follow the COVID standards in place in the district? Yes, they will follow the same standards and processes as the substitute teachers do.
- Sara Kennison
 - Asking for approval of the Truck Bid that is included on the agenda for tonight
 - In addition, asking for the approval to trade in the district's current plow truck.
 - Updated the wording of the motion and asking permission for the executive of the letter of intent for our school bus purchases planned for next school year.
 - Also included a contract renewal for our fiscal advisors, Municipal Solutions, to be approved this evening.
- Stephen Penhollow -
 - Provided an update on the construction project. Still working on the furniture needed for the mezzanine in the cafeteria. Have reviewed the tables and chairs needed for the cafeteria, also taking into consideration post COVID needs for the cafeteria. The lights in the gym covers were being installed today and are still waiting on the covers for the sensors to be installed. Tom Bixby is diligently working on getting these items finished up.
 - Phase III of the project is beginning. The walk-through for the project was held on 2/9 and bids must be submitted.
 - The district is working with our architects to see where we stand financially with this project and if any alternatives can be done within the project. The tennis courts will need to be looked at and fixed soon regardless of if they can be included in the project.

- Addressed that there are multiple policies on the agenda tonight, including the second review and approval for policy 3420 regarding Non-Discrimination and Anti-Harrassment in the District.
 - The second policy provided for First Review is policy 5633 relating to General Neutral Single-Occupancy Bathrooms. In reviewing the District's facilities this will affect around 20 bathrooms. If we are required to add signage to bathrooms in the Temple classrooms, this will bring the number up to around 30. The signage required under this policy will need to be installed by the end of March. Dave Micek has already begun ordering the needed signs.
 - Also included on the agenda is the review of the District's Continuation of Operations Plan which is an amendment to the District Safety Plan.
 - Discussion of new CDC guidelines and returning to full inperson district-wide. The school is working with the health department to bring students back to school.
 - Driver's Education teachers appointments are included in the agenda tonight for approval.
 - Ro Woodard asked if there was a ratio of students to the number of bathrooms needed. The District is unsure this policy up for discussion tonight mostly talked more about the new signage needed.
 - Todd Beckerink addressed what the District's plan is for the BOCES students when the District is back in person full time as the BOCES program is not back in person full time. The District is working on a plan for opportunities for CTE students in the District.
- Ro Woodard mentioned that Westfield CSD Board had sent in a letter to the state expressing that they believed Choir and Band should be opened back up. Sports have been opened and Ro suggests we also back this idea that Choir and Band should be practiced and performed again to allow our musically talented students the opportunity to showcase their talents as well. Discussion followed. Ro will send out the article she has on the topic.
 - Todd Beckerink suggested that the time CTE students are not in BOCES programs could be completing some of their Driver Education course requirements. Discussion on the future of the Driver's Education program continued, including the possibility of having classroom portions during the off days of BOCES programs and how the District will fill the spots within the program with the large number of students that will be eligible this year.

INFORMATION

- Administrative Reports – Additional Administration Reports are included in the Board Packet.
- Committee Reports
 - Todd Beckerink reiterated that the bid opening for Phase III of the capital project will be next Tuesday at 10:00 AM in the Board Room.
 - Todd also mentioned that he attended the County School Board Meeting via zoom. He forwarded the email with the items that were discussed that will be sent to the Governor.
- JCC's Student Intern placement of Lauren Snyder with Michelle Buccola, effective immediately through May 12, 2021.

OLD BUSINESS

- None

NEW BUSINESS

- None

POLICIES

- A motion was made by Ro Woodard and seconded by Tracy Schrader for the second reading/aproval of Policy 3420, Non-Discrimination and Anti-Harassment in the District.

Voting Yes – 7
Voting No – 0
Motion Carried

- New, required Policy 5633, Gender Neutral Single-Occupancy Bathrooms, was reviewed.
- Falconer Central School District's Continuation of Operations Plan (Amendment to the District Safety Plan) was reviewed.

FINANCE

- A motion was made by Robert Carpenter and seconded by Tom Frederes to approve the Claim Schedule, as of February 16, 2021.

Voting Yes – 7
Voting No – 0
Motion Carried

- A motion was made by Tracy Schrader and seconded by Robert Carpenter to approve the Treasurer's Report for the month beginning December 1, 2021, and ending December 31, 2020.

Voting Yes – 7
Voting No – 0
Motion Carried

- A motion was made by Ro Woodard and seconded by Tracy Schrader to authorize Sara Kennison, School District Business Leader, to submit a Letter of Intent to Purchase School Buses to Leonard Bus for the planned purchase of three (3) new buses for the 2021-2022 school year for a total of \$381,706.88, less trade-in value of three (3) buses scheduled for trade-in. This purchase will be dependent on voter approval.

Voting Yes – 7
Voting No – 0
Motion Carried

- A motion was made by Robert Carpenter and seconded by Tom Frederes to approve the purchase of one (1) 2021 Ford F-350 Truck from Ed Shults Ford in the net amount of \$30,201. Total Bid Price \$53,701 less proposed trade-in.

Voting Yes – 7
Voting No – 0
Motion Carried

- A motion was made by Tracy Schrader and seconded by Marcella Centi to approve the trade-in of one (1) 2015 Chevy 3500 Pickup Truck for a trade-in value of \$22,500.

Voting Yes – 7
Voting No – 0
Motion Carried

- A motion was made by Marcella Centi and seconded by Ro Woodard to authorize Sara Kennison, School District Business Official, to execute the contract renewal with Municipal Solutions, our fiscal advisor.

Voting Yes – 7
Voting No – 0
Motion Carried

BUILDING AND GROUNDS:

- Dave Micek, Director of Facilities, is scheduled to be at the second Board Meeting in March. (3/16/2021).

TRANSPORTATION:

- Scott Peterson, Head Bus Driver, is scheduled to be at the second Board Meeting in April (4/20/2021).

PERSONNEL:

- A motion was made by Marcella Centi and seconded by Tracy Schrader to approve the appointments of Joseph Hall and Paul Mammoser as Falconer Central School Driver Education Instructors for summer 2021, with payment in accordance with Appendix C-2 of the FEA Contract.

Voting Yes – 7
Voting No – 0
Motion Carried

- A motion was made by Marcella Centi and seconded by Ro Woodard to approve the request from Andrea Gunnell for maternity leave, tentatively beginning April 12, 2021, continuing through the remainder of the 2020-2021 school year, in accordance with Board Policy 6551.

Voting Yes – 7
Voting No – 0
Motion Carried

EXECUTIVE SESSION:

- A motion was made by Marcella Centi and seconded by Tom Frederes to convene Executive Session at 7:21 PM to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

Voting Yes – 7
Voting No – 0
Motion Carried

- Board President, Todd Beckerink, reconvened Regular Session at 7:46 PM.
- A motion was made by Marcella Centi and seconded by Tom Frederes to approve the request from Dina Marchincin to extend her medical leave of absence through June 30, 2021.

Voting Yes – 7
Voting No – 0
Motion Carried

- A motion was made by Tracy Schrader and seconded by Marcella Centi to approve the CSE Minutes of January 29; February 2, 3, 4, 5, 9, and 10, 2021; and the CPSE Minutes of February 10, 2021.

Voting Yes – 7
Voting No – 0
Motion Carried

EXTRA ENCLOSURES:

- Updated Board Member Directory (2-8-2021)
- Updated Board Committee Directory (2-8-2021)

ADJOURN MEETING:

- A motion was made by Marcella Centi and seconded by Ro Woodard to adjourn the meeting at 7:48 PM.

Voting Yes – 7
Voting No – 0
Motion Carried

Sara Kennison
District Clerk