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**FALCONER CENTRAL SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF EDUCATION  
MARCH 18, 2025, AT 5:30 PM  
HELD IN THE MEDIA CENTER  
AT HARVEY C. FENNER ELEMENTARY SCHOOL**

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Members Present: Tracy Schrader  
Robert Carpenter  
Marcella Centi  
Ro Woodard  
Heather Cardot  
Isabella Anderson, Ex-Officio Student Member

Members Excused: Tom Frederes

Members Absent: Mark Wilcox

Administration Present: Stephen Penhollow, Superintendent  
Sara Kennison, School District Business Leader  
Gary Gilbert, Principal, Harvey C. Fenner Elementary

Others Present: Emily Narraway, Sue Arrance, Holly Brainard, Alyssa McCarthy, Ryan Work, Mackenzie Stevenson, Sandy Valvo, Jennifer Diate, Carrie Roth, Michael Chitester, Kerry Brightman, Jackie Bohall, Nancy Payne, Joe Hall, Julie Pawlak, Renee Schwab, Brett Johnson, and Carole Garrison.

**CALL TO ORDER BY THE PRESIDENT:**

The meeting was called to order by Board President, Tracy Schrader, at 5:33 PM.

**PLEDGE OF ALLEGIANCE**

Tracy Schrader, Board of Education President, welcomed the Fenner Elementary staff in attendance at the meeting.

**PUBLIC COMMENT:**

The public was invited to address the Board of Education. No one wished to address the Board.

- A motion was made by Marcella Centi and seconded by Robert Carpenter to approve the minutes of the March 4, 2025, regular Board of Education meeting.

Voting Yes – 5  
Voting No – 0  
Motion Carried

- A motion was made by Marcella Centi and seconded by Heather Cardot to add the additions and/or deletions to the agenda.

Voting Yes – 5

Voting No – 0

Motion Carried

### **EX-OFFICIO STUDENT MEMBER OF THE BOARD OF EDUCATION REPORT:**

- Isabella Anderson -
  - Provided an update on the Battle of the Classes and provided updates related to the Senior Class trip and fundraising efforts.

Isabella Anderson left the meeting at 5:38 PM.

### **EDUCATIONAL PRESENTATIONS:**

- Gary Gilbert and Fenner Elementary Staff in attendance presented and provided updates happening at Fenner Elementary, a summary of items presented on at the meeting include:
  - Third grade presented on their science program through Amplify, Zoom field trips and guest readers for the classes
  - Fourth grade presented on their upcoming annual essay contest, audubon visits and Amplify Science, iReady Math and Scholastic Books
  - Fifth grade presented on their upcoming magazine project, current student intern from the MHS, Amplify Science and the planning for their graduation and conservation field trips
  - AIS presented on their book machine vending machine, reading days, recently held Math Night held in conjunction with the Temple Book Fair and guest readers from the JCC men's basketball team
  - A summary of library and music program activities for the year were provided

Renee Schwab and Emily Narraway left the meeting at 5:58PM.

- Physical education presented on their unit breakdown over the year, provided an update on the Kids Heart Challenge

Alyssa McCarthy left at 6:00PM.

- An update was provided on STEAM activities that have taken place this year
- Social emotional learning and support services provided an update and an outline of the work that they do with our students

The Board of Education expressed their appreciation for everything the faculty and staff do for the children of the District.

The remainder of the attending Fenner Elementary Staff left the meeting at 6:14PM.

## **DEPARTMENT/STAFF REPORTS:**

### **Administrative Reports:**

- Sara Kennison -
  - Discussed the February Budget Status Report
  - Presented the BOCES Cooperative Bid Resolution
  - Discussed the CCSBA Ballot for member election for the 2025-2026 year
  - Discussed the SEQRA resolution for the 2025-2026 capital outlay project
  - Presented the 2025-2026 Annual Public Hearing and Vote Legal Notice
  - Provided an update on both the District's Budget development and a summary of the Senate and One-House Budget Proposals
- Steve Penhollow -
  - Congratulated Mr. Jordan on being named SAANYS High School Principal of the year for Region 12
  - Discussed sports mergers and provided an overview of the history of the merged teams and the current status
  - Discussed the recently held CCSBA Legislative Breakfast
    - Discussion was held on the importance of this meeting, they made clear presentations of the main causes for concern for area school boards and unfortunately this meeting was not as well attended as other CCSBA meetings.
  - Provided updates on the District's capital projects
  - Discussed the policies, upcoming labor relations meeting and personnel items listed on the agenda
  - Provided an overview of the new Raptor ID system
  - Discussed the upcoming anticipated openings for 2025-2026

## **INFORMATION:**

### **Administrative Reports:**

Summaries of reports presented at the Board Meeting are included above. Additional details and information are included in the board packet written administrative reports.

- Official Notice of BOCES Board of Education Nominations.

## **POLICIES:**

- A motion was made by Marcella Centi and seconded by Heather Cardot for the second reading/approval of the following policies:
  - Revised policy 1210, Board Members: Nomination and Election.
  - Policy 3311, Notification of Disclosure of Employee Disciplinary Records.

Voting Yes – 5

Voting No – 0

Motion Carried

## **OLD BUSINESS:**

- None

## **NEW BUSINESS:**

- A motion was made by Heather Cardot and seconded by Marcella Centi to approve the CSE meeting minutes from March 3, 5, 10, 11, 12, and 14, 2025/CPSE meeting minutes from March 4, 5, 12, and 13, 2025.

Voting Yes – 5  
Voting No – 0  
Motion Carried

- A motion was made by Marcella Centi and seconded by Heather Cardot to approve the resolution for the merger of the following sports for the 2025-2026 school year in accordance with the Interscholastic Athletics Sharing Agreement:
  - Boys' and girls' varsity, JV, and modified wrestling with Cassadaga Valley. Falconer is the host school.
  - Boys' and girls' varsity and JV indoor track with Randolph, Maple Grove, and Frewsburg. Falconer is the host school.

Discussion was held on the conversations that have started on creating a girl's wrestling team.

Voting Yes – 5  
Voting No – 0  
Motion Carried

- A motion was made by Heather Cardot and seconded by Robert Carpenter to cast a vote in the annual election of four (4) members for the CCSBA Executive Committee for the July 1, 2025, through June 30, 2027, term:
  - Larry Lodestro (Frewsburg) 4th Term
  - Dr. Margaret Spence (Bemus Point) 3rd Term
  - Teresa Guzman (Sherman) 3rd Term
  - Jeff Chase (Pine Valley) 2nd Term

Voting Yes – 5  
Voting No – 0  
Motion Carried

- A motion was made by Robert Carpenter and seconded by Ro Woodard for approval of the Resolution for BOCES Cooperative Bidding 2025-2026.

Voting Yes – 5  
Voting No – 0  
Motion Carried

- A motion was made by Robert Carpenter and seconded by Ro Woodard for approval of a resolution, dated March 18, 2025, of the Board of Education of the Falconer Central School District, Chautauqua County, New York (the “District”) declaring the District’s proposed Capital Outlay Project (involving the reconstruction and construction of modest upgrades and improvements to the District’s (middle high school building) to be a Type II action under SEQRA, and authorizing and directing the inclusion of funding for such project in the District's 2025-2026 budget.

Voting Yes – 5  
Voting No – 0  
Motion Carried

- A motion was made by Ro Woodard and seconded by Heather Cardot for approval of a resolution, dated March 18, 2025, of the Board of Education of the Falconer Central School District, approving the Notice of Annual Meeting and Vote of the Falconer Central School District and directing that such notice be published in the District's official newspaper(s).

Voting Yes – 5  
Voting No – 0  
Motion Carried

- A motion was made by Ro Woodard and seconded by Marcella Centi for approval to authorize the District Clerk to amend and publish a revised Notice of Annual School District Meeting and Vote as may be necessary.

Voting Yes – 5  
Voting No – 0  
Motion Carried

- A motion was made by Heather Cardot and seconded by Ro Woodard to approve the following New Business items:

- Request for fundraising activity for the class of 2028 from Nicholas Spry.
- Request for fundraising activity for Builder’s Club from Genevieve Cooper.

Voting Yes – 5  
Voting No – 0  
Motion Carried

#### **FINANCE:**

- A motion was made by Robert Carpenter and seconded by Heather Cardot to approve the following Finance items:
  - Claims Schedules as of March 18, 2025.

- Approval of the February 2025 Budget Status Report.

Voting Yes – 5

Voting No – 0

Motion Carried

#### **BUILDING AND GROUNDS:**

- None

#### **TRANSPORTATION:**

- None

#### **PERSONNEL:**

- A motion was made by Ro Woodard and seconded by Heather Cardot to approve the following Personnel items upon the recommendation of the Superintendent:
  - Addition of Buffy Helms to the substitute teacher list.
  - Addition of Kaylee Vincent to the extracurricular list for 2024-2025 as Special Education Coordinator for unified bowling.
  - Addition of Jennifer Brooks to the extracurricular list for 2024-2025 as a 1:1 aide for unified bowling.
  - Addition of Teresa Caldwell to the extracurricular list for 2024-2025 as a 1:1 aide for unified bowling.
  - Addition of Rebecca Fales to the extracurricular list for 2024-2025 as a group aide for unified bowling.
  - Addition of Carolyn Vanstrom to the extracurricular list for 2024-2025 as an RN for unified bowling.
  - Approval of a leave of absence for employee #2958, Teacher, FMLA tentatively beginning May 24, 2025, until June 30, 2025, in accordance with Board Policy 6551.
  - Appointment of Joseph Hall and Paul Mammoser as Falconer Central School Driver Education Instructors for summer 2025, with payment in accordance with Appendix C-2 of the FEA Contract.
  - Appointment of Karen Carney as a long-term regular substitute teacher (certified) from April 26, 2025, until June 30, 2025, with payment according to Appendix A-1, Step 1, of the FEA Contract.
  - Approval of a leave of absence for employee #3205, Teaching Assistant, FMLA beginning May 5, 2025, until June 27, 2025, in accordance with Board Policy 6551.
  - Addition of Jason Dustin to the extracurricular list for 2024-2025 as a volunteer coach for varsity baseball.

- Addition of Payton Dustin to the extracurricular list for 2024-2025 as a volunteer coach for varsity baseball.

Voting Yes – 5  
Voting No – 0  
Motion Carried

- A motion was made by Robert Carpenter, with regret, and seconded by Heather Cardot, with gratitude, to accept the resignation of Jill Moore, Spanish Teacher, effective July 1, 2025, for the purpose of retirement with 19 years of service to the District.

Voting Yes – 5  
Voting No – 0  
Motion Carried

**ADJOURN MEETING:**

- A motion was made by Ro Woodard and seconded by Robert Carpenter to adjourn the meeting at 7:14 PM.

Voting Yes – 5  
Voting No – 0  
Motion Carried

**EXTRA ENCLOSURES:**

- None



Sara E. Kennison  
Board and District Clerk