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**FALCONER CENTRAL SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF EDUCATION  
DECEMBER 17, 2024, AT 5:30 PM  
HELD IN THE ROBERT CARPENTER BOARDROOM  
IN THE MIDDLE/HIGH SCHOOL**

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Members Present: Tracy Schrader  
Ro Woodard (left at 5:56 p.m.)  
Robert Carpenter (left at 5:56 p.m.)  
Marcella Centi  
Isabella Anderson, Ex-Officio Student Member  
Tom Frederes (arrived at 5:36 p.m.)  
Mark Wilcox (arrived at 5:39 p.m.)

Members Excused: Heather Cardot

Administration Present: Stephen Penhollow, Superintendent  
Sara Kennison, School District Business Leader

Others Present: none

**CALL TO ORDER BY THE PRESIDENT:**

The meeting was called to order by Board President, Tracy Schrader, at 5:30 PM.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT:**

The public was invited to address the Board of Education. No one wished to address the Board.

- A motion was made by Marcella Centi and seconded by Robert Carpenter to approve the minutes of the December 3, 2024, regular Board of Education meeting.

Voting Yes – 4  
Voting No – 0  
Motion Carried

- A motion was made by Ro Woodard and seconded by Marcella Centi to add the additions and/or deletions to the agenda.

Voting Yes – 4  
Voting No – 0  
Motion Carried

## **EDUCATIONAL PRESENTATIONS:**

- None

## **DEPARTMENT/STAFF REPORTS:**

### **Administrative Reports:**

- Sara Kennison -
  - Provided a summary from the Audit Committee meeting held prior to the Board of Education meeting and the preliminary audit report for 2023-2024
  - Discussed the November state aid output report recently released
  - Discussed upcoming meeting with Cornice Technologies and development of the District's Fleet Transition Plan
  - Informed the Board that the BOCES Annual Vote Date has been set for April 29, 2025

Tom Frederes arrived at 5:36 PM

Mark Wilcox arrived at 5:39 PM

A discussion was held regarding Electric Buses and future plans.

- Steve Penhollow -
  - Reminded the Board of the upcoming CCSBA Legislative Meeting #1
  - Discussed the upcoming Honor Society Induction
  - Updated the Board on the new date for the Sports Merger meeting with Cassadaga Valley CSD and Bemus Point CSD
  - Provided an update on the District's current capital projects
  - Provided an overview of the policies and personnel items on the Board agenda

## **EX-OFFICIO STUDENT MEMBER OF THE BOARD OF EDUCATION REPORT:**

- Provided an update on the Spirit Week that is being held this week and upcoming Honor Society Induction ceremony.

Robert Carpenter and Ro Woodard left the meeting at 5:56 PM.

## **INFORMATION:**

### **Administrative Reports:**

Summaries of reports presented at the Board Meeting are included above. Additional details and information are included in the board packet written administrative reports.

CCSBA Legislative Meeting #1 is scheduled for December 18, 2024, at 6:00 p.m. via Zoom. An email with a link to register has been emailed to the Board of Education members.

BOCES Meeting and Budget Vote Date Information

**POLICIES:**

- First reading of revised policy 3210, Visitors to the School.
- A motion was made by Tom Frederes and seconded by Mark Wilcox to approval the following Policy items:
  - Second reading/approval of revised policy 3421, Title IX and Sex Discrimination.
  - Second reading/approval of revised policy 7554, Dignity for All Students.

Voting Yes – 4

Voting No – 0

Motion Carried

**OLD BUSINESS:**

- None

**NEW BUSINESS:**

- A motion was made by Tom Frederes and seconded by Mark Wilcox to approve the following New Business items:
  - CSE meeting minutes from November 13 and December 3, 4, 9, and 11, 2024/CPSE meeting minutes from December 9, 2024.
  - Resolution for the merger of the following sports for the 2025-2026 school year in accordance with the Interscholastic Athletics Sharing Agreement:
  - Girls' varsity swimming with Frewsburg. Frewsburg is the host school.
  - Request for fundraising activities from Anna Rodriguez for basketball cheerleading.
  - Tara Warren and Casey Barber request approval for travel with students to Mercyhurst University in Erie, PA, on March 18, 2025, for a college visit.

Discussion was held on the finances related to school merged sports teams.

Voting Yes – 4

Voting No – 0

Motion Carried

**FINANCE:**

- A motion was made by Tom Frederes and seconded by Mark Wilcox to approve the following Finance Items:
  - Claims Schedules as of December 17, 2024.
  - Approval of the 2023-2024 Independent Audit, as prepared by Buffamante Whipple and Buttafaro, P.C. (BWB)
  - Approval of the Corrective Action Plan for the 2023-2024 Audit Recommendations

- Approval of the Corrective Action Plan for the 2023-2024 Extraclassroom Activity Fund Recommendations

Voting Yes – 4  
Voting No – 0  
Motion Carried

**BUILDING AND GROUNDS:**

- None

**TRANSPORTATION:**

- None

**PERSONNEL:**

- A motion was made by Marcella Centi and seconded by Mark Wilcox to approve the following Personnel items upon the recommendation of the Superintendent:
  - Resignation of Daniel McNeill as Mock Trial advisor and Future Teachers of America advisor for 2024-2025.
  - Addition of Molly Woodfield to the substitute teacher list.
  - Addition of Genevieve Cooper to the 2024-2025 extra-curricular list as Mock Trial advisor.
  - Addition of Denise Swezey to the 2024-2025 extra-curricular list as Youth Action Coordinator for unified bowling.
  - Addition of Brett Muscarella to the 2024-2025 extra-curricular list as Future Teachers of America advisor.
  - Addition of Alyssa Stenstrom to the substitute teacher list.
  - Addition of the following to the 2024-2025 extracurricular list as substitutes:
    - Thomas Fales – video scoreboard controller (wrestling)
    - Melanie Gifford – scorekeeper (wrestling)
    - Brett Johnson – scorekeeper (girls' basketball – modified)

Voting Yes – 4  
Voting No – 0  
Motion Carried

- A motion was made with regret by Marcella Centi and seconded with thanks by Tom Frederes to approve the resignation of Charles Reed, Custodian, for the purpose of retirement effective March 31, 2025, with 25 years of service to the District. He has requested to be placed on the substitute lists for custodian and bus driver.

Voting Yes – 4

Voting No – 0

Motion Carried

**ADJOURN MEETING:**

- A motion was made by Marcella Centi and seconded by Tom Frederes to adjourn the meeting at 6:07 PM.

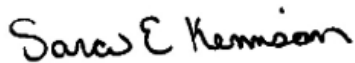
Voting Yes – 4

Voting No – 0

Motion Carried

**EXTRA ENCLOSURES:**

- None



Sara E. Kennison  
Board and District Clerk