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**FALCONER CENTRAL SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF EDUCATION  
MAY 21, 2024, AT 5:30 PM  
HELD IN THE ROBERT C. CARPENTER  
BOARDROOM/MEDIA CENTER IN THE  
MIDDLE/HIGH SCHOOL**

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Members Present: Tracy Schrader  
Ro Woodard  
Robert Carpenter  
Marcella Centi  
Tom Frederes  
Heather Cardot  
Mark Wilcox (left at 5:50 PM)

Members Excused: none

Administration Present: Stephen Penhollow, Superintendent  
Sara Kennison, School District Business Leader  
Judy Roach, Director of Instruction and Staff Development  
Mary Plumb, Director of Technology and STEM

Others Present: Anne Pekrul left at 6:01PM

**CALL TO ORDER BY THE PRESIDENT:**

The meeting was called to order by Board President, Tracy Schrader, at 5:30 PM.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT:**

The public was invited to address the Board of Education. No one wished to address the Board.

- A motion was made by Marcella Centi and seconded by Heather Cardot to approve the minutes of the May 7, 2024, Regular Board of Education meeting.

Voting Yes – 7  
Voting No – 0  
Motion Carried

- A motion was made by Tom Frederes and seconded by Ro Woodard to approve the minutes of the May 7, 2024, Budget Hearing meeting.

Voting Yes – 7  
Voting No – 0  
Motion Carried

- A motion was made by Ro Woodard and seconded by Mark Wilcox to add the additions and/or deletions to the agenda.

Voting Yes – 7

Voting No – 0

Motion Carried

### **EDUCATIONAL PRESENTATIONS:**

- Discussion was held on the district eSports team and their qualification to the National Championship in Florida with club advisor Anne Pekarul. Discussion was held on the trip that is planned, trip funding, and team fundraising plans/options.

Mark Wilcox left at 5:50PM.

Anne Pekarul left at 6:01PM.

### **DEPARTMENT/STAFF REPORTS:**

- None

### **INFORMATION:**

#### **Administrative Reports:**

Summaries of reports presented at the Board Meeting are included below. Additional details and information are included in the board packet written administrative reports.

- Sara Kennison -
  - Discussed the annual budget vote and board election that is happening tonight
  - Discussed the planning for the district's upcoming annual external audit. In addition, discussed a presentation given by BWB partners providing financial comparisons of district data and comparable school district's data.
  - Provided April 2024 budget status report and discussed.
- Steve Penhollow -
  - Provided an update on the Jamestown Annexation
  - Reminded the board of the upcoming Honors Night
  - Discussed proposed student and staff year-end dates
  - Provided an update on district capital projects
  - Discussed proposed marching band trip
- Judy Roach -
  - Provided an overview of a history textbook being proposed for purchase and use by three high school grade levels. A quote was provided.
  - Provided a summer boost update, including that free meals will again be provided by the YMCA for families.
- Mary Plumb -
  - Provided an update on the audubon work over at the nature center at Temple.

Mary Plumb left at 6:25PM.

- CCSBA 2024 Honors Night Dinner at Chautauqua Harbor Hotel, Tuesday, May 28, 2024. The reservation deadline was May 15, 2024.
- Governance Letter from our District auditor, Buffamante Whipple Buttafaro P.C.
- BOCES Board Room Report – May 8, 2024.
- Results of the BOCES Component District Vote.

#### **OLD BUSINESS:**

- Ro Woodard addressed a concern she heard at the Falconer library about the color newsletters being provided by the district.

#### **NEW BUSINESS:**

- A motion was made by Heather Cardot and seconded by Tom Frederes to approve the following New Business items:
  - CSE meeting minutes from May 7, 9, 10, 13, 15, and 16, 2024/CPSE meeting minutes from May 8, 2024.
  - Request from Tim Przybelinski for a trip with the members of the marching band to Cedar Point in Sandusky, OH on June 15, 2024.
  - Request from Michelle Johnson to travel, along with one of her students, to the Future Business Leaders of America's (FBLA) National Leadership Conference in Orlando, Florida, from June 28 to July 3, 2024, at a cost not to exceed \$1,500.
  - Request from Anne Pekrul to travel, along with four of her students, to the ESports National Tournament in Orlando, Florida, from June 20 to June 24, 2024, at a cost not to exceed \$1,500.
  - Textbook Approval – Dan McNeill - World History Interactive (9th-10th) (Global History 1 & 2) and US History Interactive (11th) (U.S. History) – Savvas Learning Company-copyright 2022.

Voting Yes – 6  
Voting No – 0  
Motion Carried

## **POLICIES:**

- A motion was made by Ro Woodard and seconded by Heather Cardot to approve the following Policy items:
  - Second reading/approval policy 1640, Absentee, Military, and Early Mail Ballots.
  - Second reading/approval policy 7513, Medication and Personal Care Items.
  - Second reading/approval revised policy 7521, Students with Life-Threatening Health Conditions.

Voting Yes – 6  
Voting No – 0  
Motion Carried

## **FINANCE:**

- A motion was made by Robert Carpenter and seconded by Tom Frederes to approve the following Finance items:
  - Claims Schedules as of May 21, 2024.
  - Approval of the April 2024 Budget Status Report for the General Fund.

Voting Yes – 6  
Voting No – 0  
Motion Carried

## **BUILDING AND GROUNDS:**

- Robert Carpenter provided an update on the gas meter. He also provided a summary of a tree limb on the border of the district property.

## **TRANSPORTATION:**

- None

## **PERSONNEL:**

- A motion was made by Ro Woodard and seconded by Marcella Centi to approve the following Personnel items upon the recommendation of the Superintendent:
  - Addition of Jackson Roth to the substitute teaching list.
  - Addition of Amanda Meabon to the substitute teaching list.
  - Addition of Jake Swanson to the substitute teaching list. (Approved at the May 7, 2024 as a substitute teacher's aide)
  - Appointments of Joseph Hall and Paul Mammoser as Falconer Central School Driver Education Instructors for summer 2024, with payment in accordance with Appendix C-2 of the FEA Contract.

- Request from Daniel McNeill, Teacher, for a leave of absence, beginning on May 14, 2024, through June 14, 2024, in accordance with Board Policy 6551.
- Probationary appointment of Austin Wuerch, pending initial certification in Science, effective August 5, 2024, with the probationary period ending August 4, 2028, and salary according to Appendix A-1, Step 1 of the FEA contract.
- Addition of John Guichard to the substitute cleaner list.

A discussion was held on the district's substitute teacher call/assignment process and if there are any plans to change to an automated system.

Voting Yes – 6

Voting No – 0

Motion Carried

#### **ADJOURN MEETING:**

- A motion was made by Ro Woodard and seconded by Heather Cardot to adjourn the meeting at 6:44 PM.

Voting Yes – 6

Voting No – 0

Motion Carried

#### **EXTRA ENCLOSURES:**

- None

*Sara E Kennison*

Sara E. Kennison  
Board and District Clerk