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**FALCONER CENTRAL SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF EDUCATION  
MAY 7, 2024, AT 5:30 PM  
HELD IN THE ROBERT C. CARPENTER  
BOARDROOM/MEDIA CENTER IN THE  
MIDDLE/HIGH SCHOOL**

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Members Present: Tracy Schrader  
Ro Woodard  
Robert Carpenter  
Marcella Centi  
Tom Frederes  
Heather Cardot  
Mark Wilcox

Members Excused: none

Administration Present: Stephen Penhollow, Superintendent  
Sara Kennison, School District Business Leader

Others Present: none

**CALL TO ORDER BY THE PRESIDENT:**

The meeting was called to order by Board President, Tracy Schrader, at 5:30 PM.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT:**

The public was invited to address the Board of Education. No one wished to address the Board.

- A motion was made by Heather Cardot and seconded by Mark Wilcox to approve the minutes of the April 16, 2024, Regular Board of Education meeting.

Voting Yes – 7  
Voting No – 0  
Motion Carried

- A motion was made by Ro Woodard and seconded by Marcella Centi to add the additions and/or deletions to the agenda.

Voting Yes – 7  
Voting No – 0  
Motion Carried

## **EDUCATIONAL PRESENTATIONS:**

- None

## **DEPARTMENT/STAFF REPORTS:**

- Monthly report for April 2024 from Todd Beckerink, School Safety Advisor.
  - A question was asked if this report was a compilation of all of the district safety personnel information or if it represented only Mr. Beckerink's activities.

## **INFORMATION:**

### **Administrative Reports:**

Summaries of reports presented at the Board Meeting are included below. Additional details and information are included in the board packet written administrative reports.

- Sara Kennison -
  - Discussed the reserve plan that is included on the agenda for approval
  - Notified that the claims auditor report was sent to the district's audit committee on 4/16/2024
  - Provided an overview of the enacted state budget for 2024-2025, including a comparison of proposed executive budget funding and final enacted budget funding
  - Discussed the bids that were received for the vehicle bids the district requested
  - Provided an introduction to the candidate for the district treasurer position that is included on the agenda for review and approval
- Steve Penhollow -
  - Discussed the CCSBA Honor's night in late May and announced the district's valedictorian and salutatorian for the class of 2024
  - Provided a capital project update
  - Discussed the proposed year end schedule for the 2023-2024 school year
  - Discussed the sports merger included on the agenda
  - Provided an update on negotiations
  - Provided an update on the annexation
  - Reminded the board of the upcoming labor relations meeting on May 9th
  - Provided additional information for the personnel items on the agenda
  - Provided annual reminder to the board of the annual superintendent's evaluation
  - Discussed the policies included on the agenda for their first reading
  - Discussed the districts current status with interviewing and meeting with candidates for the open high school science teacher position
  - Discussed custodial department openings and district plans moving forward for that department
- CCSBA 2024 Honors Night Dinner at Chautauqua Harbor Hotel, Tuesday, May 28, 2024. The reservation deadline is May 15, 2024.

A motion was made by Heather Cardot and seconded by Ro Woodard to adjourn the regular meeting at 5:57 PM to attend the Annual Budget Public Hearing.

Voting Yes – 7  
Voting No – 0  
Motion Carried

Board President, Tracy Schrader, reconvened the regular meeting at 6:15 PM in the high school media center

**OLD BUSINESS:**

- None

**NEW BUSINESS:**

- A motion was made by Heather Cardot and seconded by Mark Wilcox to approve the following New Business items:
  - CSE meeting minutes April 17, 18, 19, 23, 25, 26, and May 1, and 2, 2024/CPSE meeting minutes from April 17, 18, and 19, 2024.
  - Revised merger of the following sport for the 2024-2025 school year in accordance with the Interscholastic Athletics Sharing Agreement:
    - Boys' swimming with Frewsburg, Jamestown, and Southwestern (Frewsburg is the host school).
  - Request for fundraising activity from Amanda Braley for FBLA – Middle School.
  - CSE/CPSE/504 stats as of April 30, 2024.
  - Approval of the following individuals as poll workers for the May 21, 2024, Annual Meeting and Election:
    - Steven Rodriguez, Poll Site Coordinator
    - Nancy Jones
    - Kathleen Paladino
    - Samuel Ognibene
  - Award the bid for a 2024 Transit in the amount of \$29,308 to McFadden Ford dba Ed Shults Ford, as outlined in the bid summary sheet.
  - Award the bid for a 2024 Chevrolet Equinox in the amount of \$30,434 to Ed Shults Chevrolet, as outlined in the bid summary sheet.
  - Award the bid for a 2024 Chevrolet 2500 HD Silverado in the amount of \$20,743 to Ed Shults Chevrolet, as outlined in the bid summary sheet.

Voting Yes – 7  
Voting No – 0  
Motion Carried

- A motion was made by Robert Carpenter and seconded by Heather Cardot to approve the resolution, of the Board of Education of the Falconer Central School District, regarding settlement of a petition of the City of Jamestown for the proposed annexation of territory from the Town of Ellicott and Village of Falconer to the City of Jamestown, in Chautauqua County, New York.

Discussion was held on the annexation resolution as presented. The Falconer Central School District Board of Education would like it documented that this is a civil end to a bad situation.

A roll call vote was held with the following results:

- Heather Cardot - Yea
- Tracy Schrader - Yea
- Ro Woodard - Yea
- Tom Frederes - Yea
- Robert Carpenter - Yea
- Mark Wilcox - Yea
- Marcella Centi - Yea

**POLICIES:**

- First reading of revised policy 1640, Absentee, Military, and Early Mail Ballots.
- First reading of revised policy 7513, Medication and Personal Care Items.
- First reading of revised policy 7521, Students with Life-Threatening Health Conditions.

**FINANCE:**

- A motion was made by Robert Carpenter and seconded by Tom Frederes to approve the following Finance items:
  - o Claims Schedules as of May 7, 2024.
  - o Approval of the District's 2023-2024 Reserve Plan.

Voting Yes – 7  
Voting No – 0  
Motion Carried

**BUILDING AND GROUNDS:**

- Robert Carpenter provided a small update on the district gas well.

**TRANSPORTATION:**

- None

**PERSONNEL:**

- A motion was made by Tom Frederes and seconded by Heather Cardot to approve the following Personnel items upon the recommendation of the Superintendent:
  - o Addition of Brianna Larson to the substitute teaching list.
  - o Addition of Jake Swanson to the substitute teacher’s aide list.
  - o Appointment of Danielle Hinman as District Treasurer, with salary and benefits in accordance with the Confidential Employee agreement, effective July 1, 2024.
  - o Request from Terry English, for medical leave, beginning on March 20, 2024, through April 9, 2024, in accordance with Board Policy 6551.
  - o Addition of Andrew Gritters to the substitute teaching list.
  - o Addition of Dane Johnson to the substitute teaching list.
  - o Addition of Peggy Miles to the substitute lists for office, monitor/bus attendant, and teacher’s aide.
  - o Appointment of Todd Guynn as a Cleaner, effective May 8, 2024, with salary in accordance with the non-teaching contract.
  - o Appointment of Andrew Coone as a Cleaner, effective May 8, 2024, with salary in accordance with the non-teaching contract.

Voting Yes – 7  
Voting No – 0  
Motion Carried

**ADJOURN MEETING:**

- A motion was made by Ro Woodard and seconded by Tom Frederes to adjourn the meeting at 6:39 PM.

Voting Yes – 7  
Voting No – 0  
Motion Carried

**EXTRA ENCLOSURES:**

- None



Sara E. Kennison  
Board and District Clerk