



**FALCONER CENTRAL SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
APRIL 16, 2024, AT 5:30 PM
HELD IN THE ROBERT C. CARPENTER BOARDROOM
IN THE MIDDLE/HIGH SCHOOL**

Members Present: Tracy Schrader
Ro Woodard
Robert Carpenter
Marcella Centi
Tom Frederes (arrived at 5:34 PM)
Heather Cardot (arrived at 5:41 PM)

Members Excused: Mark Wilcox

Administration Present: Stephen Penhollow, Superintendent
Sara Kennison, School District Business Leader

Others Present: David Micek
Scott Peterson
Randy Boardman

CALL TO ORDER BY THE PRESIDENT:

The meeting was called to order by Board President, Tracy Schrader, at 5:30 PM.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT:

The public was invited to address the Board of Education. No one wished to address the Board.

- A motion was made by Ro Woodard and seconded by Marcella Centi to approve the minutes of the March 19, 2024, Regular Board of Education meeting.

Voting Yes – 4
Voting No – 0
Motion Carried

- A motion was made by Ro Woodard and seconded by Marcella Centi to add the additions and/or deletions to the agenda.

Voting Yes – 4
Voting No – 0
Motion Carried

EDUCATIONAL PRESENTATIONS:

- None

DEPARTMENT/STAFF REPORTS:

Tom Frederes arrived at 5:34 PM during the transportation department presentation.

Heather Cardot arrived at 5:41 PM during the transportation department presentation.

- Presentation on the Transportation Department by Scott Peterson, Head Bus Driver.
 - Topics of the presentation included, transportation department personnel, locations the district is transporting to, miles driven and fuel used, daily bus trip details, current transportation fleet and usage and purchase recommendations and replacement plans.

Tom Frederes discussed the idea of adding strobe lights to the stop signs on the district buses. A discussion was held on this as well as the daily trip information presented.

Randy Boardman discussed two factor authorization for the board members and then left the meeting at 5:49PM.

- Presentation on Buildings and Grounds by David Micek, Director of Facilities II.
 - Topics of the presentation included, recent projects completed by the maintenance department, recommendations for summer projects, review of the district maintenance equipment, and an overview of the custodial and maintenance personnel.

Discussion was held on current cleaner/custodians and pending resignations and retirements as well as plans to fill these positions.

David Micek left the meeting at 6:12PM.

- Monthly report for March 2024 from Todd Beckerink, School Safety Advisor.

INFORMATION:

Administrative Reports:

Summaries of reports presented at the Board Meeting are included below. Additional details and information are included in the board packet written administrative reports.

- Sara Kennison -
 - Provided an overview of the BOCES Cooperative Bidding Resolution
 - Discussed the BOCES Administrative budget and Board Election Resolutions
 - Discussed the BOCES Commitment Statement
 - Discussed the district's updated reserve plan
 - Provided an overview of the April budget status and budget transfer requested
 - Presented on the proposed 2024-2025 budget
 - Provided an update on the status of the state budget and early mail voting option

- Steve Penhollow -
 - Discussed the NYS Budget preliminary acceptance and items proposed to be included
 Discussion was held on the district creating a discussion on the financial plan and thought process of the district finances including reserves.
 - Discussed the CCSBA presentation from the Rural School Districts Association by David Little
 - Discussed negotiation status for open district unit contracts
 - Provided an update on district capital projects and planning for them
 - Provided an annexation update
 - Robert Carpenter thanked Mr. Penhollow for the time he has dedicated to this process. He also expressed the board appreciation for this as it took time away from his other duties for the district.
 - Announced that Tom Frederes is the commencement speaker for graduation

Tom Frederes and Scott Peterson left the meeting at 7:20PM.

Additional Information Items:

- A letter from Robert Carpenter stating he does not wish to seek re-election to the BOCES Board of Education.
- An updated legal notice to include early mail-in voting information.
- CCSBA 2024 Honors Night Dinner at Chautauqua Harbor Hotel, Tuesday, May 28, 2024.
- Letter from Mr. John Y. Waterman, Jr., prospective Erie 2 BOCES board member.
- Review of the District's 2023-2024 Reserve Funds Plan.
- JCC student intern placements as follows:
 - Dane Johnson with Julie Pawlak (3rd grade)
 - Kevin Sprawka with Jennifer Heftka (AIS)

OLD BUSINESS:

- None

NEW BUSINESS:

- A motion was made by Heather Cardot and seconded by Ro Woodard to approve the following New Business items:
 - o CSE meeting minutes from March 20, 21, 26, and 27, and April 10 and 11, 2024/CPSE meeting minutes from March 26 and 28, 2024.
 - o Nancy Payne and Dawn Stanton request approval for a field trip for the 4th grade and special education students to the Erie Zoo in Erie, PA, on June 17, 2024 (rain date June 18, 2024).

- Approval for the boys' varsity basketball team to attend basketball camp at Penn State Behrend College in Erie, PA from June 14 to June 15, 2024.
- Resolved: That upon the recommendation of the Superintendent of Schools, the Falconer Central School District Board of Education adopts the Erie 2 BOCES administrative budget for the 2024-2025 school year as presented at \$3,818,064.
- Resolved: That, the Falconer Central School District Board of Education casts its vote for Mr. Gregory Cole, Mr. Sylvester Cleary, Mrs. Nancy Renckens, and Mr. John Y. Waterman Jr. to fill the vacancies on the Board of Cooperative Educational Services for a term beginning July 1, 2024, through June 30, 2027. The board of education of each component school district may, by resolution, cast one vote for each vacancy to be filled, provided that no more than one vote be cast for any candidate. No more than one person residing in a particular component school district may be elected to serve on the Board of Cooperative Educational Services at one time, except as provided in Education Law, Section 1950(2-a).
- Authorization for the Board President to sign the BOCES Commitment Statement and the Superintendent of Schools to sign the BOCES Commitment Form for the 2024-2025 school year in the amount of \$2,819,964.37:
 - WHEREAS, the Board of Education of the Falconer Central School District has reviewed the Commitment Statement from Erie 2 - Chautauqua - Cattaraugus BOCES for services to be provided during the 2024-2025 school year, and
 - WHEREAS, the Board of Education of the Falconer Central School District agrees that such services are required to complement the existing educational program, therefore,
 - BE IT RESOLVED, that the services to be provided and the cost proration are acceptable to this district.
- Approval for Reality Check volunteer, Jon Chaffee, to accompany three students to attend Mobilize Against Tobacco Lies, in Washington, DC from May 14 to 17. All travel, lodging, and meals will be paid by Reality Check.
- Appointment of Sam Ognibene as permanent chairperson for Falconer Central School's Annual Budget Meeting.
- Approval of Resolution for BOCES Cooperative Bidding 2024-2025.
- Approval of the Memorandum of Agreement with the Falconer Secretarial, Clerical, and Personnel Support Association.

A concern was expressed about a volunteer being the chaperone for a field trip up for approval. Discussion was held.

Voting Yes – 5
 Voting No – 0
Motion Carried

POLICIES:

- None

FINANCE:

- A motion was made by Robert Carpenter and seconded by Ro Woodard to approve the following Finance items:
 - Claims Schedules as of April 2, and April 16, 2024.
 - Approval of a budget transfer request from account A2630.490 to A1910.400.
 - Approval of the 2024-2025 Proposed School Budget in the amount of \$30,825,000.
 - Approval of the 2024-2025 Property Tax Report Card
 - Treasurer's Report for the month beginning March 1, 2024, and ending March 31, 2024.
 - Approval of March 2024 Budget Status Report.
 - Approval of the 2024-2025 Property Tax Report Card.

Voting Yes – 5
Voting No – 0
Motion Carried

BUILDING AND GROUNDS:

- Nothing Additional

TRANSPORTATION:

- A motion was made by Marcella Centi and seconded by Ro Woodard to approve the following Transportation items:
 - Non-public school transportation request for the 2024-2025 school year:
 - Chautauqua Christian Academy
 - For: Danielle Conroe
Mason Muscarella, gr. 2
18 Elmeere Ave.
Falconer, NY 14733
 - For: Liz and Rob Smith
William A. Smith, gr. 8
3843 Ellington St.
Kennedy, NY 14747

Voting Yes – 5
Voting No – 0
Motion Carried

PERSONNEL:

- A motion was made by Marcella Centi and seconded by Ro Woodard to approve the following Personnel items upon the recommendation of the Superintendent:
 - o Probationary appointment of Ryan Work, who holds a professional certification in Childhood Education 1-6, effective August 5, 2024, with the probationary period ending August 4, 2028, and salary according to Appendix A-1, Step 13 of the FEA contract.
 - o Resignation of Earleen Case, cleaner, for the purpose of retirement effective June 30, 2024.
 - o Addition of Lillian Odell to the substitute teaching list.
 - o Addition of Mandy Brink to the substitute teaching list.
 - o Request from Jason Lynn, bus driver, for medical leave, beginning on March 18, 2024, through April 29, 2024, in accordance with Board Policy 6551.
 - o Request from Michael Smith, working supervisor, for medical leave, beginning on April 9, 2024, through April 19, 2024, (tentative date) in accordance with Board Policy 6551.
 - o Resignation of Irene Fain, cleaner, for the purpose of retirement effective May 1, 2024.
 - o Resignation of Kathy Mee, cleaner, effective April 30, 2024.

Discussion was held on the personnel items before the vote.

Voting Yes – 5
Voting No – 0
Motion Carried

EXECUTIVE SESSION:

- A motion was made by Marcella Centi and seconded by Heather Cardot to enter into Executive Session at 7:35 PM.

Voting Yes – 5
Voting No – 0
Motion Carried

- Board President, Tracy Schrader, reconvened the Regular Session of the Falconer Central School Board meeting at 7:44 PM.

ADJOURN MEETING:

- A motion was made by Ro Woodard and seconded by Marcella Centi to adjourn the meeting at 7:44 PM.

Voting Yes – 5
Voting No – 0
Motion Carried

EXTRA ENCLOSURES:

- None

Sara E Kennison

Sara Kennison
Board and District Clerk