



**FALCONER CENTRAL SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
MARCH 19, 2024, AT 5:30 PM
HELD IN THE ROBERT C. CARPENTER BOARDROOM
IN THE MIDDLE/HIGH SCHOOL**

Members Present: Tracy Schrader
Ro Woodard
Robert Carpenter
Mark Wilcox
Marcella Centi

Members Excused: Heather Cardot
Tom Frederes

Administration Present: Stephen Penhollow, Superintendent
Sara Kennison, School District Business Leader

Others Present: Addison Schrader
Lily Shields
Anna Carlson

CALL TO ORDER BY THE PRESIDENT:

The meeting was called to order by Board President, Tracy Schrader, at 5:32 PM.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT:

The public was invited to address the Board of Education. No one wished to address the Board.

- A motion was made by Robert Carpenter and seconded by Ro Woodard to approve the minutes of the March 5, 2024, Regular Board of Education meeting.

Voting Yes – 5
Voting No – 0
Motion Carried

- A motion was made by Ro Woodard and seconded by Mark Wilcox to add the additions and/or deletions to the agenda.

Voting Yes – 5
Voting No – 0
Motion Carried

EDUCATIONAL PRESENTATIONS:

- FBLA highlights presented by Lily Shields and Anna Carlson, FBLA members.
 - Provided an overview of training and review of challenges that they completed at these trainings
 - Described the courses that are completed
 - Discussed the program work that takes place including the goal of getting members involved in FBLA and participating in FBLA events and within the club
 - Described the community services events they have taken part in
 - Described the state leadership conference and the national conference

Lily Shields and Anna Carlson left the meeting at 5:40 PM.

DEPARTMENT/STAFF REPORTS:

- None

INFORMATION:

Administrative Reports:

Summaries of reports presented at the Board Meeting are included below. Additional details and information are included in the board packet written administrative reports.

- Sara Kennison -
 - Provided an update on the District's OSC State Audit
 - Discussed the February 2024 Budget Status Report
 - Discussed the Capital Outlay SEQRA resolutions included on the board agenda
 - Provided an overview of the public hearing and vote legal notice and the new early voting requirements for this year's vote and election
 - Provided an overview of budget development
 - Provided an update on the District Treasurer position search process
 - Discussed the CCSBA official ballot for member election

Robert Carpenter posed a few questions and discussion was held relating to the topics of interest revenue and the budgeting process, BOCES aid payments, and district utility payments.

- Steve Penhollow -
 - Discussed the legislative dinner with a presentation by Rural School Association that will take place on March 20th
 - Provided a summary of the items that may be included in the presentation tomorrow at the Rural School Association
 - Thanked the Negotiation Committee for all of their work on the Administrative Team and FSCPSA contract negotiations
 - Provided a capital project update and reminded of the upcoming meeting on March 26th
 - Discussed the current status of the Annexation and the planned upcoming meeting

Robert Carpenter discussed the upcoming construction project and concerns with the current auditorium. A discussion was held on the district musical.

- Presentation from Addison Schrader, Student Council President
 - Provided an update on the district's clubs and their upcoming events, competitions and fundraisers including student council, FBLA, Mock Trial, Envirothon, Key Club, GSA, Sophomore Class, Junior Class and Senior Class.
 - Discussed the Grease Musical
 - Provided an update on the district sports teams and the many accomplishments the winter sports teams earned this year. Discussed the beginning of the spring sport season.
- BOCES Board Room Report – March 6, 2024.
- Official notice - BOCES annual meeting and registration form.

OLD BUSINESS:

- None

NEW BUSINESS:

- A motion was made by Marcella Centi and seconded by Ro Woodard to approve the following New Business items:
 - o CSE meeting minutes from February 13, and March 5, 6, 7, 14, and 15, 2024/CPSE meeting minutes from March 7, 2024.
 - o Third draft of Falconer Central School's 2024-2025 District calendar.
 - o Request from Drew Wilcox for the modified track team to compete in an invitational at Port Allegany High School in Port Allegany, PA on May 4, 2024.
 - o Authorization for the Superintendent to execute the contract with Chautauqua Works to provide a student summer work program for summer 2024.
 - o CCSBA Board Member Election Ballot/Certification, attached.
 - o A resolution, dated March 19, 2024, of the Board of Education of the Falconer Central School District, Chautauqua County, New York (the "District") declaring the District's proposed Capital Outlay Project (involving the reconstruction and construction of modest upgrades and improvements to the District's (middle high school building) to be a Type II action under SEQRA.
 - o A resolution, dated March 19, 2024, of the Board of Education of the Falconer Central School District, Chautauqua County, New York (the "District") declaring the District's proposed Capital Outlay Project (involving the reconstruction and construction of modest upgrades and improvements to the District's (middle high school building) to be a Type II action under SEQRA.
 - o Resolution, dated March 19, 2024, of the Board of Education of the Falconer Central School District, approving the Notice of Annual Meeting and Vote of the Falconer Central School District and directing that such notice be published in the District's official newspaper(s).
 - o Approve authorizing the District Clerk to amend and publish a revised Notice of Annual School District Meeting and Vote as may be necessary.

- Surplus and removal from inventory of the attached list of excessed electronic equipment.
- Superintendent execution of the contract with the Falconer Secretarial, Clerical, and Personnel Support Association Bargaining Unit, effective July 1, 2024, through June 30, 2028.
- Superintendent execution of the contract with the Falconer Central School Administration Team, effective July 1, 2024, through June 30, 2028.
- Request for fundraising activity from Brianna Katilus for the Sophomore Class

The Board discussed the late addition of an item to the Board agenda for their approval. The Board reiterated that additions to the meeting agenda are sent to the Board members at 3:00PM the day before the scheduled board meeting All items should be submitted before that time.

Voting Yes – 5
 Voting No – 0
Motion Carried

POLICIES:

- None

FINANCE:

- A motion was made by Robert Carpenter and seconded by Ro Woodard to approve the following Finance items:
 - Claims Schedule as of March 19, 2024.
 - Treasurer's Report for the month beginning February 1, 2024, and ending February 29, 2024.
 - Approval of the February 2024 Budget Status Report.

Voting Yes – 5
 Voting No – 0
 Motion Carried

BUILDING AND GROUNDS:

- Steve Penhollow informed the Board that the Director of Facilities and the Head Bus Driver will be presenting their annual updates at the April 16th Board Meeting.
- Robert Carpenter provided an update on the district's gas well.

TRANSPORTATION:

- A motion was made by Marcella Centi and seconded by Mark Wilcox to approve the following Transportation items:
 - Non-public school transportation request for the 2024-2025 school year:
 - Chautauqua Christian Academy
 - For: Olivia Pavlock
 Garrison Risley, gr. 7
 786 Abbey Hill Rd.
 Falconer, NY 14733

- For: Olivia Pavlock
Brennan Risley, gr. 5
786 Abbey Hill Rd.
Falconer, NY 14733
- For: Olivia Pavlock
Stanley Pavlock, gr. 2
786 Abbey Hill Rd.
Falconer, NY 14733
- For: Olivia Pavlock
Rudiger Pavlock, gr. 1
786 Abbey Hill Rd.
Falconer, NY 14733

Voting Yes – 5

Voting No – 0

Motion Carried

PERSONNEL:

- A motion was made by Ro Woodard and seconded by Marcella Centi to approve the following Personnel items upon the recommendation of the Superintendent:
 - Addition of Macy Youngberg to the substitute teaching list.
 - Addition of Lee Hall to the substitute list for Safety and Security Officer.
 - Addition of Katherine Fales to the 2023-2024 extra-curricular list as a volunteer for JV softball.
 - Addition of Jason Dustin to the 2023-2024 extra-curricular list as a volunteer for varsity baseball.
 - Appointment of Brandon Caruso as FCS MS STEM Camp Teacher for summer 2024, with payment in accordance with Appendix C-2 of the FEA Contract.
 - Appointment of Anne Pekrul as Chautauqua County Space STEM Camp Lead Teacher for summer 2024, with payment in accordance with Appendix C-2 of the FEA Contract.
 - Appointment of Brandon Caruso as Chautauqua County Space STEM Camp Teacher for summer 2024, with payment in accordance with Appendix C-2 of the FEA Contract.
 - Appointment of Kelli Merchant as Chautauqua County Space STEM Camp Aide for summer 2024, with payment according to the individual teacher aide rate.
 - Probationary appointment of Tiffany Brown as a Bus Aide/Monitor, effective April 9, 2024, with payment according to Step 1 of the Non-Teaching Contract.
 - Request from Krista Vincent, LPN classroom aide, for time off as needed to care for a foster child with a health condition in accordance with Board policy 6551.

Voting Yes – 5

Voting No – 0

Motion Carried

EXECUTIVE SESSION:

- A motion was made by Marcella Centi and seconded by Ro Woodard to enter into Executive Session at 6:47 PM.

Voting Yes – 5

Voting No – 0

Motion Carried

Addison Schrader left the meeting at 6:47PM.

- Board President, Tracy Schrader, reconvened the Regular Session of the Falconer Central School Board meeting at 7:14 PM.

EXTRA ENCLOSURES:

- None

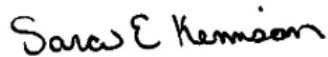
ADJOURN MEETING:

- A motion was made by Ro Woodard and seconded by Mark Wilcox to adjourn the meeting at 7:14 PM.

Voting Yes – 5

Voting No – 0

Motion Carried



Sara Kennison
Board and District Clerk