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**FALCONER CENTRAL SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF EDUCATION  
MAY 2, 2023, AT 6:30 PM  
HELD IN THE ROBERT CARPENTER BOARDROOM  
IN THE MIDDLE/HIGH SCHOOL**

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Members Present: Tracy Schrader  
Tom Frederes  
Robert Carpenter  
Ro Woodard  
Marcella Centi  
Mark Wilcox  
Heather Cardot (arrived at 6:37 PM)

Members Excused: none

Administration Present: Stephen Penhollow, Superintendent

Others Present: Jamie Bowman  
Jack Shea

**CALL TO ORDER BY THE PRESIDENT:**

The meeting was called to order by Board President, Tracy Schrader, at 6:33 PM.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT:**

The public was invited to address the Board of Education. No one wished to address the Board.

- A motion was made by Tom Frederes and seconded by Ro Woodard to approve the minutes of the April 19, 2023, Regular Board of Education Meeting.

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Ro Woodard and seconded by Robert Carpenter to add the additions and/or deletions to the agenda.

Voting Yes – 6  
Voting No – 0  
Motion Carried

**EDUCATIONAL PRESENTATIONS:**

- None

**DEPARTMENT/STAFF REPORTS:**

- Report from Todd Beckerink, School Safety Advisor

**INFORMATION:**

- CCSBA 2023 Honors Night Dinner at Chautauqua Harbor Hotel, Tuesday, May 23, 2023. The reservation deadline is Monday, May 15, 2023.

**Administrative Reports:**

Summaries of reports presented at the Board Meeting are included below. Additional details and information are included in the board packet written administrative reports.

- Steve Penhollow -
  - Update on the New York State budget approval and the effects on the District.
  - Another annexation meeting will be held on May 10th.
  - The bid opening for the phase 4 construction project is scheduled for May 12th.
  - The end-of-year schedule for students and staff was discussed and will be posted on the District website.
  - Discussion about the expectations for the School and Safety Officer positions.

**OLD BUSINESS:**

- None

**NEW BUSINESS:**

- A motion was made by Ro Woodard and seconded by Heather Cardot for the Board of Education of the Falconer Central School District to approve the following new business items:
  - o The CSE minutes from April 14, 18, 19, 20, 26, 27, and 28, 2023 / CPSE minutes from April 18, 20, 21, 26, and 27, 2023.
  - o Nancy Payne and Dawn Stanton request approval for a field trip for the 4th grade and special education students to the Erie Zoo in Erie, PA, on June 9, 2023.
  - o Resolution to approve the Marching Band Extracurricular Sharing Agreement, with Frewsburg, as provided.
  - o Boys' varsity team basketball camp at Penn State Behrend College in Erie, PA from June 17 to June 18, 2023.

- o Modified track team, track meet at Port Allegany High School in Port Allegany, PA on May 6, 2023. The cost to the district would be for a bus and driver.
- o Approval of the following individuals as poll workers for the May 16, 2023, Annual Meeting and Election (Ro Woodard was removed as a poll worker)
  - Steven Rodriguez, Poll Site Coordinator
  - Nancy Jones
  - Kathleen Paladino

Voting Yes – 7  
 Voting No – 0  
Motion Carried

**POLICIES:**

- First reading of revised Policy 5660, Meal Charging and Prohibition Against Meal Shaming.
- First reading of revised Policy 5672, Information Security Breach and Notification.
- First reading of revised Policy 5673, Employee Personal Identifying Information.
- A motion was made by Heather Cardot and seconded by Tom Frederes for the approval of the following policies:
  - o Policy 6150, Alcohol, Tobacco, Drugs, and Other Substances.
  - o Policy 6161, Conference/Travel Expense Reimbursement.
  - o Policy 6170, Safety of Students-Fingerprinting Clearance of New Hires.

Voting Yes – 7  
 Voting No – 0  
Motion Carried

**FINANCE:**

- A motion was made by Robert Carpenter and seconded by Heather Cardot to approve the claim schedule, as of May 2, 2023.

Voting Yes – 7  
 Voting No – 0  
Motion Carried

- A motion was made by Tom Frederes and seconded by Mark Wilcox to approve the Treasurer’s Report for the month beginning March 1, 2023, and ending March 31, 2023.

Voting Yes – 7  
 Voting No – 0  
Motion Carried

**BUILDING AND GROUNDS:**

- None

**TRANSPORTATION:**

- None

**PERSONNEL:**

- A motion was made by Heather Cardot and seconded by Mark Wilcox for the Board of Education of the Falconer Central School District to approve the following personnel items:

- o Request from Kathy Mee, Cleaner, for time off as needed to care for a family member with a health condition in accordance with Board policy 6551.
- o Appointments of Joseph Hall and Paul Mammoser as Falconer Central School Driver Education Instructors for summer 2023, with payment in accordance with Appendix C-2 of the FEA Contract.
- o Addition of Jenna Emley to the substitute lists for teacher's aide and office.
- o Appointment of the following teachers to positions for the 2023 Summer Boost program, with payment in accordance with Appendix C-2 of the FEA Contract:

Ashley Digirolamo  
Elizabeth Giddy  
Jane Long  
Alyssa McCarthy  
Andy Ohl  
Julie Pawlak  
Anne Pekrul  
Jamie Randazzo  
Michaeline Rizzo  
Nicole Seeley  
Dawn Stanton  
Mackenzie Stevenson  
Sandy Valvo  
Katie Wissman  
Kim Youngberg

- o Appointment of the following teacher aides to positions for the 2023 Summer Boost program, with payment according to individual teacher aide rates:

Melodie Beckerink  
Michelle Boedecker  
Sherry Bower  
Lisa Carlson  
Beverly Glenn  
Penni Johnstone

Sonya Lodestro  
Kelli Merchant  
Anne Ruttenbur  
Alicia Shields

- o Appointment of the following nurses to positions for the 2023 Summer Boost program, with payment according to individual nurse rates:

Roxanne Brazie, RN  
Melissa Town, RN  
Krista Vincent, LPN

Voting Yes – 7  
Voting No – 0  
Motion Carried

**EXTRA ENCLOSURES:**

- Temple Elementary May 2023 Dream Team Calendar

**ADJOURN MEETING:**

- A motion was made by Marcella Centi and seconded by Ro Woodard to adjourn the meeting at 6:54 PM.

Voting Yes – 7  
Voting No – 0  
Motion Carried



Jamie Bowman  
Assistant Board Clerk  
Assistant District Clerk