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**FALCONER CENTRAL SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF EDUCATION  
MARCH 21, 2023, AT 6:30 PM  
HELD IN THE ROBERT CARPENTER BOARDROOM  
IN THE MIDDLE / HIGH SCHOOL**

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Members Present: Tracy Schrader  
Tom Frederes  
Robert Carpenter  
Ro Woodard  
Marcella Centi  
Mark Wilcox

Members Excused: Heather Cardot

Administration Present: Stephen Penhollow, Superintendent

Others Present: Brent Agett  
Jamie Bowman  
Matthew Cummings  
Margaret Scaglione  
Kylee Lindahl  
Jack Shea

**CALL TO ORDER BY THE PRESIDENT:**

The meeting was called to order by Board President, Tracy Schrader, at 6:31 PM.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT:**

The public was invited to address the Board of Education. No one wished to address the Board.

- A motion was made by Tom Frederes and seconded by Ro Woodard to approve the minutes of the March 7, 2023, Regular Board of Education Meeting.

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Ro Woodard and seconded by Marcella Centi to add the additions and/or deletions to the agenda.

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A presentation was given by Matthew Cummings and Margaret Scaglione from Young and Wright Architects. A recap of the scope of the current and upcoming projects was discussed. The timeline for the current and future projects was discussed. There was a discussion about the previous cafeteria renovation project and any current electric bus renovations by other districts. No significant data was available about renovations for electric buses at this time.

Tom Frederes left the meeting at 6:59 PM

Matthew Cummings and Margaret Scaglione left the meeting at 7:03 PM

**EDUCATIONAL PRESENTATIONS:**

- None

**DEPARTMENT/STAFF REPORTS:**

- None at this time. David Micek, Director of Facilities, and Scott Peterson, Head Bus Driver, are scheduled to report at the April 19, 2023, Board meeting on the current status of their departments.

New Business item #2 was moved up in the agenda.

Discussion with Kylee Lindahl was held regarding letters to the parents of her students, her plan for the dog during emergencies, and whether a crate would be present for Evelyn. Miss Lindahl assured the Board that she was prepared for all scenarios.

- A motion was made by Robert Carpenter and seconded by Marcella Centi to approve the resolution to approve Evelyn as a Therapy Dog to be used by owner/handler, Kylee Lindahl, a teacher at Paul B.D. Temple Elementary School.

Voting Yes – 5  
Voting No – 0  
Motion Carried

Kylee Lindahl left the meeting at 7:12 PM

**INFORMATION:**

**Administrative Reports:**

Summaries of reports presented at the Board Meeting are included below. Additional details and information are included in the board packet written administrative reports.

- Brent Agett -
  - SEQRA explanation and overview. A discussion was held regarding the requirements for green space and runoff due to the environmental impact of past projects.
  - Capital outlay grant and bid received for Huber Construction which includes cameras.
  - Overview of the resolution for the Capital Improvement Project, 2023 including the budget amount and expected lack of tax impact on the District’s residents.

- Steve Penhollow -
  - The third draft of Falconer Central School’s 2023-2024 District calendar, explanation of the changes made to the previous draft.
  - An update about the continuing annexation proceedings. A discussion was held about the timeline of the annexation events. Updates to follow as they are available.
  - A clarification of the report regarding the upcoming project. The generator replacement should be for Fenner Elementary.
  - Overview of what is included in Huber Construction’s bid. The project could possibly begin as early as April 2023.
  - Update on the Teacher Negotiations Committee meeting held March 21, 2023. Looking to meet with the FEA to begin negotiations.
  - Update on the safety and security officers. Waiting to hear back from Chautauqua County Human Resources regarding the inclusion of retired officers and guards. A discussion was held regarding the supervision of the safety and security officers.
  - Brief overview and discussion of items in the New York State budget and how they will affect schools.

**OLD BUSINESS:**

- A motion was made by Marcella Centi and seconded by Ro Woodard to approve the third draft of the Falconer Central School’s 2023-2024 district calendar.

Voting Yes – 5  
 Voting No – 0  
Motion Carried

**NEW BUSINESS:**

- A motion was made by Marcella Centi and seconded by Ro Woodard to approve the CSE minutes from March 5, 8, 9, 10, 14, and 15, 2023.

Voting Yes – 5  
 Voting No – 0  
Motion Carried

- A motion was made by Ro Woodard and seconded by Mark Wilcox to approve the authorization for the Superintendent to execute the contract with Chautauqua Works to provide a student summer work program for summer 2023.

Voting Yes – 5  
 Voting No – 0  
Motion Carried

- A motion was made by Ro Woodard and seconded by Mark Wilcox to approve the request for fundraising activity for the Middle School Builder’s Club from Genevieve Cooper.

Voting Yes - 5  
 Voting No - 0  
Motion Carried

- A motion was made by Marcella Centi and seconded by Ro Woodard to approve the request for fundraising activity for eSports from Anne Pekrul.

Voting Yes – 5  
Voting No – 0  
Motion Carried

- A motion was made by Robert Carpenter and seconded by Ro Woodard to approve the SEQRA Resolution (attached).

Voting Yes - 5  
Voting No - 0  
Motion Carried

- A motion was made by Robert Carpenter and seconded by Mark Wilcox to award the bid for Falconer Central School’s 2022-2023 Capital Outlay Project, No. 06-11-01-04-0-002-010 to Huber Construction, in the amount of \$42,600.00.

Voting Yes - 5  
Voting No - 0  
Motion Carried

**POLICIES:**

- First reading of revised Policy 6110, Code of Ethics for Board Members and All District Personnel.
- First reading of revised Policy 6120, Equal Employment Opportunity.
- A motion was made by Ro Woodard and seconded by Mark Wilcox for the approval of the following policies:
  - o Policy 5640, Smoking, Tobacco, and Cannabis Use.
  - o Policy 5660, School Food Service Program.
  - o Policy 5720, Transportation of Students.

Voting Yes – 5  
Voting No – 0  
Motion Carried

**FINANCE:**

- A motion was made by Robert Carpenter and seconded by Ro Woodard to approve the claim schedule, as of March 21, 2023.

Voting Yes – 5  
Voting No – 0  
Motion Carried

- A motion was made by Robert Carpenter and seconded by Ro Woodard to approve the Treasurer's Report for the month beginning February 1, 2023, and ending February 28, 2023.

Voting Yes – 5  
Voting No – 0  
Motion Carried

- A motion was made by Robert Carpenter and seconded by Ro Woodard to approve the resolution for the Capital Improvements Project, 2023, in an amount not to exceed \$18,650,000.00, as attached.

Voting Yes – 5  
Voting No – 0  
Motion Carried

**BUILDING AND GROUNDS:**

- Robert Carpenter provided an update on his continuing research of the viability of the gas well.

**TRANSPORTATION:**

- None

**EXECUTIVE SESSION:**

- A motion was made by Ro Woodard and seconded by Marcella Centi to enter into Executive Session at 7:45 PM.

Voting Yes – 5  
Voting No – 0  
Motion Carried

Brent Agett and Jack Shea left the meeting at 7:45 PM

- A motion was made by Robert Carpenter and seconded by Ro Woodard to approve the CCSBA Executive Committee Member ballot with a vote for the following candidates: Tracy Schrader, Falconer; Larry Lodestro, Frewsburg; Dr. Margaret Spence, Bemus Point; and Teresa Guzman, Sherman.

Voting Yes – 4  
Voting No – 0 (1 abstained - Tracy Schrader)  
Motion Carried

- Board President, Tracy Schrader, reconvened the Regular Session of the Falconer Central School Board meeting at 7:58 PM.

**PERSONNEL:**

- A motion was made by Ro Woodard and seconded by Marcella Centi for the Board of Education of the Falconer Central School District to approve the following personnel items:
  - o Addition of Lisa J. Carlson to the 2022-2023 extra-curricular list as a co-advisor for Girls on the Run (grades 3-5).
  - o Addition of Tracey Hendrickson to the 2022-2023 extra-curricular list as a co-advisor for Girls on the Run (grades 3-5).
  - o Addition of Kathryn Freeman to the 2022-2023 extra-curricular list as a co-advisor for Girls on the Run (grades 6-8).
  - o Addition of Ashly Warner to the 2022-2023 extra-curricular list as a co-advisor for Girls on the Run (grades 6-8).
  - o Addition of Koby Carder to the 2022-2023 extra-curricular list as a volunteer coach for varsity baseball.
  - o Addition of Kim Bunce, retired Falconer teacher, to the substitute teaching list.
  - o Request from Katie Wissman for maternity leave, tentatively beginning on April 13, 2023, through June 8, 2023, in accordance with Board Policy 6551.
  - o Appointment of Jane Long as FCS MS STEM Camp Teacher for summer 2023, with payment in accordance with Appendix C-2 of the FEA Contract.
  - o Appointment of Anne Pekrul as Regional Space STEM Camp Teacher for summer 2023, with payment in accordance with Appendix C-2 of the FEA Contract.

Voting Yes – 5  
 Voting No – 0  
 Motion Carried

- A motion was made by Robert Carpenter and seconded by Ro Woodard to accept with regret the resignation of Joyce Mee, Fenner Media Center aide, for the purpose of retirement effective June 21, 2023. She wishes to be placed on the substitute non-teaching list for the area of aide upon retirement.

Voting Yes – 5  
 Voting No – 0  
 Motion Carried

- A motion was made by Ro Woodard and seconded by Mark Wilcox to approve the probationary appointment of Edward Garner, who holds initial certification in Technology Education, as a Technology Education Teacher, effective April 10, 2023, with the probationary period ending April 9, 2027, and salary according to Appendix A-1, Step 2, of the FEA Contract.

Voting Yes – 5  
 Voting No – 0  
 Motion Carried

**EXTRA ENCLOSURES:** None

**ADJOURN MEETING:**

- A motion was made by Ro Woodard and seconded by Mark Wilcox to adjourn the meeting at 8:03 PM.

Voting Yes - 5  
Voting No - 0  
Motion Carried



Jamie Bowman  
Assistant Board Clerk  
Assistant District Clerk

FALCONER CENTRAL SCHOOL DISTRICT BOARD  
OF EDUCATION

Resolution Issuing SEQRA Negative Declaration for  
Proposed Capital Improvements Project, 2023

WHEREAS, the Falconer Central School District (the "District") and its Board of Education (the "Board") propose to undertake a Capital Improvements Project, 2023 (the "Project") which includes various upgrades at the District's facilities and campuses; and

WHEREAS, as a Type I action, a coordinated review of the Project has been conducted with the District/Board as the "lead agency" in accordance with the State Environmental Quality Review Act and its implementing regulations promulgated by the New York State Department of Environmental Conservation ("NYSDEC") (collectively "SEQRA"); and

WHEREAS, such review included consideration of the proposed Project, the SEQRA Environmental Assessment Form for the Project, the criteria for determining whether the Project will have a significant adverse impact on the environment as set forth in 6 N.Y.C.R.R. § 617.7(c) of the SEQRA regulations, coordination with involved agencies including the NYSDEC, the New York State Education Department, and the Dormitory Authority of the State of New York regarding its authorization of the expenditure of bond proceeds for the Project, and such other information deemed appropriate; and

WHEREAS, the District/Board identified the relevant areas of environmental concern, took a hard look at these areas, and made a reasoned elaboration of the basis for its determination;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Falconer Central School District that:

1. The District/Board is the lead agency for the review of the proposed Type I action under SEQRA, and the proposed Capital Improvements Project, 2023 will not result in a significant adverse impact on the environment.
2. The attached Negative Declaration, incorporated herein by reference, is issued and adopted for the reasons stated in the attached Negative Declaration, and Parts

1, 2, and 3 of the Environmental Assessment Form are also incorporated herein by reference.

3. The Superintendent of the District is authorized to sign and file or have filed on behalf of the District/Board all documents necessary to comply with SEQRA.

4. This resolution is effective immediately.