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**FALCONER CENTRAL SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF EDUCATION  
DECEMBER 20, 2022, AT 6:30 PM  
HELD IN THE ROBERT CARPENTER BOARDROOM  
IN THE MIDDLE / HIGH SCHOOL**

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Members Present: Tracy Schrader  
Robert Carpenter  
Ro Woodard  
Marcella Centi  
Tom Frederes  
Heather Cardot

Administration Present: Stephen Penhollow, Superintendent  
Sara Kennison, School District Business Leader  
Mary Plumb, STEAM Coordinator

Others Present: Mark Wilcox  
Jack Shea, senior class representative

**CALL TO ORDER BY THE PRESIDENT:**

The meeting was called to order by Board President, Tracy Schrader, at 6:30 PM.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT:**

The public was invited to address the Board of Education. No one wished to address the Board.

- A motion was made by Tom Frederes and seconded by Ro Woodard to approve the minutes of the December 6, 2022, Regular Board of Education Meeting.

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Ro Woodard and seconded by Heather Cardot to add the additions and/or deletions to the agenda.

Voting Yes – 6  
Voting No – 0  
Motion Carried

**MEET THE BOARD OF EDUCATION CANDIDATE:**

- Tracy Schrader provided an overview of requirements of a Board of Education member.

- The Board of Education interviewed a potential Board candidate, Mark Wilcox, and discussed the position and what it means to be on the Board of Education.

### **EDUCATIONAL PRESENTATIONS:**

- Computer Science Education Week presentation by Mary Plumb.
  - Provided an overview of Science/Technology/Engineering and Math
  - Computer Science Week Overview
  - Update provided on Mr. Caruso's Coding Class
  - Provided an overview of Computer Science Standards and timeline for next steps for Falconer CSD
- Discussion was held on future teachers/subjects within this department and the need for specialized subject teachers.

### **DEPARTMENT/STAFF REPORTS:**

- None

### **INFORMATION:**

- CCSBA presentation *Getting Ahead of Lead – What's in it for Schools?* by Lisa Schmittfrerick-Miller, Chautauqua County Department of Health, on Monday, December 19, 2022.
- BOCES Board Room Report - December 7, 2022.
- BOCES Annual Meeting and Vote Date Letter.

### **Administrative Reports:**

Summaries of reports presented at the Board Meeting are included below. Additional details and information are included in the board packet written administrative reports.

- Sara Kennison -
  - Provided an update of the budget process including BOCES Annual Meeting and Administrative Budget and BOCES Board of Education Election dates.
  - Provided an overview of the 2021-2022 audit and that the audit committee meeting that was held before the board meeting tonight.
  - Provided an overview of the budget status report as of November 2022.
- Steve Penhollow -
  - Commended Mary Plumb on the addition she has made to the Administrative Team.
  - The Facilities Committee met before tonight's meeting and an update was provided for the items reviewed at the meeting.
  - Provided an overview of both the policies and personnel items on the agenda tonight.
  - Discussed the CCSBA Presentation that was held the previous night.
  - Update provided on Southern Chautauqua Federal Credit Union progress.

## **OLD BUSINESS:**

- Robert Carpenter Board of Education room signs have been hung
- Notification of January 3rd meeting being canceled

## **NEW BUSINESS:**

- A motion was made by Marcella Centi and seconded by Ro Woodard to approve the CSE minutes from December 2, 6, 7, 8, 13, 14, and 15, 2022 / CPSE minutes from December 7 and 15, 2022.

Voting Yes – 6

Voting No – 0

Motion Carried

## **POLICIES:**

- First reading of Policy 5684, Use of Surveillance Cameras in the School District and on School Buses.
- First reading of revised Policy 7150, Remote Instruction.
- First reading of revised Policy 7530, Child Abuse and Maltreatment.
- A motion was made by Marcella Centi and seconded by Heather Cardot for the approval of Policy 6410, Staff Acceptable Use Policy.

Voting Yes – 6

Voting No – 0

Motion Carried

- A motion was made by Robert Carpenter and seconded by Ro Woodard for the approval of Policy 6570, Remote Working.

Voting Yes – 6

Voting No – 0

Motion Carried

- A motion was made by Ro Woodard and seconded by Heather Cardot for the approval of revised Policy 7350, Corporal Punishment/Emergency Interventions.

Voting Yes – 6

Voting No – 0

Motion Carried

## **FINANCE:**

- A motion was made by Robert Carpenter and seconded by Tom Frederes to approve the Claim Schedule, as of December 20, 2022.

Voting Yes – 6

Voting No – 0

Motion Carried

- A motion was made by Tom Frederes and seconded by Robert Carpenter to approve the November 2022 Budget Status Report.

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Robert Carpenter and seconded by Tom Frederes to approve the 2021-2022 Independent Audit, as prepared by Buffamante Whipple Buttafaro, P.C.

Voting Yes – 6  
Voting No – 0  
Motion Carried

#### **BUILDING AND GROUNDS:**

- None

#### **TRANSPORTATION:**

- None

#### **PERSONNEL:**

- A motion was made by Heather Cardot and seconded by Marcella Centi to approve the addition of Alexis Adam to the substitute teaching list.

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Ro Woodard and seconded by Heather Cardot to approve the appointment of the following persons to Appendix C-2 positions for the 2022-2023 school year, with payment in accordance with Appendix C-2 of the FEA Contract:

- o Mentor(s): Tracey Barron (for Lisa Scarpino)

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Ro Woodard and seconded by Tom Frederes to approve the addition of Ellie Arnone to the substitute teaching list.

Voting Yes – 6  
Voting No – 0  
Motion Carried

- A motion was made by Heather Cardot and seconded by Robert Carpenter to approve the appointment of Kathleen Busekist as an LPN/Aide, effective January 3, 2023, with payment in accordance with Appendix B, Schedule C, of the Falconer Secretarial, Clerical & Personnel Support Association contract.

Voting Yes – 6

Voting No – 0

Motion Carried

#### **EXECUTIVE SESSION:**

- A motion was made by Ro Woodard and seconded by Tom Frederes to enter into Executive Session at 7:56PM.

Voting Yes – 6

Voting No – 0

Motion Carried

Jack, senior class representative, Mark Wilcox and Mary Plumb left the meeting at 7:56PM.

- Board President, Tracy Schrader, reconvened the Regular Session of the Falconer Central School Board meeting at 8:15PM.

#### **EXTRA ENCLOSURES:**

- Temple Elementary December 2022 Dream Team Calendar

#### **ADJOURN MEETING:**

- A motion was made by Heather Cardot and seconded by Tom Frederes to adjourn the meeting at 8:15 PM.

Voting Yes – 6

Voting No – 0

Motion Carried

Sara Kennison  
Board and District Clerk

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