



**FALCONER CENTRAL SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
OCTOBER 18, 2022, AT 6:30 PM
HELD IN THE 7th-GRADE PROJECT ROOM
IN THE MIDDLE / HIGH SCHOOL**

Members Present: Tracy Schrader
Tom Frederes
Robert Carpenter
Ro Woodard
Marcella Centi

Members Excused: Krissta Swanson

Administration Present: Stephen Penhollow, Superintendent
Sara Kennison, School District Business Leader
Julie Widen, Director of Student Services
Terry English, Middle School Principal

Others Present: 22 Government Class Students, Deadanna
Voorhis, and Heather Cardot

CALL TO ORDER BY THE PRESIDENT:

The meeting was called to order by Board President, Tracy Schrader, at 6:30 PM.

Tracy Schrader, Board President, welcomed the Government students who were in attendance at the meeting.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT:

- A motion was made by Robert Carpenter and seconded by Ro Woodard to approve the minutes of the October 4, 2022, Regular Board of Education Meeting.

Voting Yes – 5

Voting No – 0

Motion Carried

- A motion was made by Ro Woodard and seconded by Marcella Centi to add the additions and/or deletions to the agenda.

Voting Yes – 5

Voting No – 0

Motion Carried

EDUCATIONAL PRESENTATIONS:

- Presentation by John Felton and Jim Casini with Southern Chautauqua Federal Credit Union regarding financial literacy education.
 - Provided an overview of Southern Chautauqua Federal Credit Union
 - Provided an overview of the services and programs that could be provided to the students of the district including internships, savings programs and classroom lessons.
 - A discussion of the opportunity was held.

John Felton and Jim Casini left the meeting at 7:02PM.

DEPARTMENT/STAFF REPORTS:

- None

INFORMATION:

- Information from Erie 2 BOCES regarding the establishment of the following dates:
 - BOCES Annual Meeting – date to be determined.
 - Component District Vote on the BOCES Administrative Budget and election of BOCES Board Members – date to be determined.
- New York State School Boards Recognition Week (October 17 - 21, 2022) Proclamation.
- Resolution, by the Board of Education that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein:

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Administrative Reports:

Summaries of reports presented at the Board Meeting are included below. Additional details and information are included in the board packet written administrative reports.

- Terry English -
 - Provided a summary of how the middle school is working on the monthly goals that were established over the summer to address school culture. Provided an overview of October's goal and the status.

- Julie Widen -
 - Present tonight to support Mrs. Voorhis. Provided a summary of her duties and how much she contributes to the district.
 - Will be back at the next meeting to present.
- Sara Kennison -
 - Provided an update on tax collection season.
 - Provided an update on the Education Stabilization Monitoring review window, district ST-3 and claim forms.
 - Beginning to work on the 2023-2024 budget
 - Provided the September 2022 budget status report and one needed budget transfer.
 - The district's NYS Transparency Report has been accepted and the ESSA Financial Report is now open for submission.
- Steve Penhollow -
 - Acknowledged the Board of Education for all of the time and work they dedicate to the school district and thanked them.
 - Continuing to work with the School Safety Advisor looking at the practices of the district including working on getting the Sandy Hook Promise mobile tip app up and working.
 - Provided a capital project update on Fenner Capital Outlay, Phase IV and planning for proposed new capital project.
 - Informed the board that the district is currently evaluating the guidance that has been provided for the Health Care Worker Bonus Program.
 - Provided an overview of the policies on the agenda for tonight.
 - Provided a introduction of the tenure candidate for the evening - Mrs. Voorhis.

PERSONNEL:

- A motion was made by Marcella Centi and seconded by Robert Carpenter to approve upon the recommendation of the Superintendent, Deadanna Voorhis is hereby appointed to a tenured position in the School Counselor tenure area, effective 10/28/2022.

Voting Yes – 5
 Voting No – 0
Motion Carried

Deadanna Voorhis left the meeting at 7:25PM.

INFORMATION CONTINUED:

Administrative Reports Continued:

- Steve Penhollow -
 - Provided an update on Therapy Dogs in the district and the process. Discussion was held by the board of education concerning therapy dogs.
 - Provided an update on the Board of Education Vacancy and discussion was held on the next steps in the process.

OLD BUSINESS:

- None

NEW BUSINESS:

- A motion was made by Marcella Centi and seconded by Tom Frederes to approve the CSE minutes from September 23 and October 6, 11, 12, 13, and 14, 2022.

Voting Yes – 5
Voting No – 0
Motion Carried

- A motion was made by Ro Woodard and seconded by Tom Frederes to approve the contract between Falconer Central School and Autism Learning Partners for services at \$110.00 per hour for the 2022-2023 school year.

Voting Yes – 5
Voting No – 0
Motion Carried

POLICIES:

- First reading of revised Policy 1640, Absentee Ballots.
- First reading of revised Policy 5140, Administration of Budget.
- First reading of revised Policy Policy 5411, Procurement of Goods and Services.
- A motion was made by Tom Frederes and seconded by Ro Woodard for the approval of revised Policy 1510, Regular Board Meeting and Rules (Quorum and Parliamentary Procedure).

Voting Yes – 5
Voting No – 0
Motion Carried

- A motion was made by Ro Woodard and seconded by Marcella Centi for the approval of revised Policy 1620, Annual Organizational Meeting.

Voting Yes – 5
Voting No – 0
Motion Carried

FINANCE:

- A motion was made by Robert Carpenter and seconded by Tom Frederes to approve the Claim Schedule, as of October 20, 2022.

Voting Yes – 5
Voting No – 0
Motion Carried

- A motion was made by Tom Frederes and seconded by Robert Carpenter to approve the September 2022 Budget Status Report.

Voting Yes – 5
Voting No – 0
Motion Carried

- A motion was made by Robert Carpenter and seconded by Tom Frederes to approve the Budget Transfer from account A2250.150 to account A2250.400 for the amount of \$12,559.99.

Voting Yes – 5
Voting No – 0
Motion Carried

BUILDING AND GROUNDS:

- An update was provided on the lights that are still out at Fenner Elementary.

TRANSPORTATION:

- An update was provided on the proposed reopening of a closed bridge within the district.

PERSONNEL:

- A motion was made by Ro Woodard and seconded by Robert Carpenter to approve the probationary appointment of Elizabeth Cleland as a Teacher Aide, effective October 19, 2022, pending NYS fingerprint clearance, with payment according to the Non-Teaching Contract.

Voting Yes – 5
Voting No – 0
Motion Carried

- A motion was made by Ro Woodard and seconded by Marcella Centi to approve the request from Leslie Kresconko for a medical leave of absence, beginning 10/14/2022, and ending 10/20/2022, in accordance with the Family Medical Leave Act.

Voting Yes – 5
Voting No – 0
Motion Carried

EXECUTIVE SESSION:

- A motion was made by Marcella Centi and seconded by Robert Carpenter to enter into Executive Session to discuss a personnel matter at 7:43PM.

Voting Yes – 5
Voting No – 0
Motion Carried

All government class students left the meeting at 7:43PM.

- Board President, Tracy Schrader, reconvened the Regular Session of the Falconer Central School Board meeting at 8:10PM.

EXTRA ENCLOSURES:

- Temple Elementary October 2022 Dream Team Calendar.
- Prospective Board Member Candidate Application - Heather Cardot

ADJOURN MEETING:

- A motion was made by Tom Frederes and seconded by Ro Woodard to adjourn the meeting at 8:11 PM.

Voting Yes - 5

Voting No - 0

Motion Carried

A handwritten signature in black ink, appearing to read "Sara Kennison". The signature is fluid and cursive, with the first name "Sara" being more prominent than the last name "Kennison".

Sara Kennison
Board and District Clerk