

BOARD OF EDUCATION AGENDA
JULY 7, 2020 ~ 7:30 p.m.

(Please arrive at 7:15 p.m. for the Annual Review of the Code of Conduct)

Items for Discussion and/or Action

ORGANIZATIONAL MEETING

- **CALL TO ORDER BY THE DISTRICT CLERK**
- **PLEDGE OF ALLEGIANCE**

- 1A. District Clerk calls meeting to order.
- B. Oath of Office to newly elected Board Member, Rose Anne (Ro) Woodard.
- C. Oath of Office to newly appointed Board Member, Gordon Buck.
- 2A. District Clerk requests nomination for Board President.
- B. Election of Board President.
- C. Oath of Office to new Board President.
- D. New Board President presides over meeting.
- 3A. New Board President requests nominations for Vice-President.
- B. Election of Board Vice-President.
- C. Oath of Office to newly elected Vice-President.
4. Oath of Office to Superintendent of Schools, Stephen Penhollow.
5. Adoption of all previous policies not inconsistent with the Falconer Central School District's contracts with the Falconer Education Association, Administrative Team, Secretarial, Clerical and Personnel Support Association, Non-Teaching bargaining units and all other non-unit members.
6. Appointments for 2020-2021:
 - A. District & Board Clerk ...Brent Agett
 - B. District Treasurer ...Susan Benson
 - C. Deputy Treasurer ... Nancy Sandbloom
 - D. Extra-Curricular Activities Fund
Treasurer ...Nancy Sandbloom
 - E. Deputy Extra-Curricular Treasurer ... Brent Agett & Sara Kennison
 - F. Petty Cash Treasurer ...Stephen Penhollow
 - G. External Auditor ...James W. Vanstrom & Company
 - H. Internal Auditor ...Bahgat & Laurito Bahgat
 - I. Audit Committee ...Robert Carpenter
...Todd Beckerink
...Tom Frederes
 - J. Claims Auditor ...Kelli Merchant
 - K. Tax Collector ...Amy Bellardo
 - L. Records Access Officer ...Brent Agett & Sara Kennison
 - M. Committee on Special Education ...Julie Widen; Ashly Warner
 - N. Committee on Preschool
Special Education ...Julie Widen
 - O. Section 504 Coordinator ...Julie Widen

- P. Liaison for Homeless Children and Youth ...Terry English
- Q. School Physician ... Michael Mitchell, Physician P.C.

- R. Asbestos (LEA) Designee ...Brent Agett
- S. School Attorneys ...Hodgson, Russ LLP;
Lundberg Price, P.C.
Harris Beach

- T. Title IX/ADD Compliance Officers ...Stephen Penhollow
... Gary Gilbert
... Holly Hannon

- U. Director of Physical Education ...Jeff Jordan
- V. Voting Delegate to Chautauqua County
Schools Medical Health Plan ...Stephen Penhollow (or)
Brent Agett & Sara Kennison (as designated)
- W. Voting Delegate to Chautauqua County
Schools Workers' Compensation Plan ...Stephen Penhollow (or)
Brent Agett & Sara Kennison (as designated)
- X. Dignity Act
District Coordinator ...Terry English
Building Coordinator ...Jeff Jordan (MS/HS)
...Gary Gilbert (Fenner)
...Holly Hannon (Temple)

7. Designations for 2020-2021:

- A. Petty Cash fund as follows:
 - Cafeteria.....\$100.00
 - General Fund.....\$100.00
 - Change for Athletic Events.....\$300.00
 - Change for Tax Collector.....\$100.00
- B. Jamestown Post-Journal as the official newspaper.
- C. Depositories of District Funds (Account #s)
 - Checking Accounts:
 - 9869595554 (General Fund) ... M & T
 - 9869595570 (School Lunch Fund) ... M & T
 - 9869595562 (Special Aid Fund) ... M & T
 - 9869595588 (Capital Fund) ... M & T
 - 9869595596 (Trust & Agency Fund) ... M & T
 - 9869595604 (Trust & Agency Payroll Fund) ... M & T
 - Time Accounts:
 - 625-652908 (General Fund) ... Key Bank
 - 4197010893 ... M & T
 - 8890886438 ... M & T
 - 15004233691375 (Expendable Trust Fund) ... M & T
 - Certificates of Deposit (as invested) ... First Niagara
 - Certificates of Deposit (as invested) ... M & T
 - Certificates of Deposit (as invested) ... Community Bank
 - Certificates of Deposit (as invested) ... Chase Bank
 - Certificates of Deposit (as invested) ... Bank of America
 - Certificates of Deposit (as invested) ... Key Bank
 - Certificates of Deposit (as invested) ... Charter One Bank
- D. Purchasing Agent ... Sara Kennison
- E. Educational Official designated to receive court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings
... Stephen Penhollow

- F. School Pesticide Representative ... Brent Agett
... Stephen Penhollow
- G. Child Nutrition Program
 - Reviewing Official ...Rose Digirolamo
 - Verification Official ...Michelle Brunco
 - Hearing Official ...Sara Kennison

8. Authorizations for 2020-2021:

- A. Use of the check signer and electronic signature by the District Treasurer.
- B. Setting of Board of Education meeting nights the 1st and 3rd Tuesdays of each month at 7:30 p.m.
- C. Bonding of school officials in accordance with our insurance policies.
- D. Approval for the Business Official to invest school funds, when available, as prescribed by law.
- E. Mileage rate, as established by the IRS.
- F. Continuation of current tuition policy and rates.

9. Authorization for the Superintendent to:

- A. certify payroll.
- B. approve attendance at conferences, conventions, workshops, etc., for members of District staff when funds are budgeted.
- C. approve student field trips when funds are budgeted.
- D. approve budget transfers as per Policy #5330.
- E. sign applications for approved programs that the District is entitled to by state/federal law.
- F. accept resignations on behalf of the Board of Education.
- G. approve contracts for outside agencies that render services to the District.

10. Borrowing Resolution: BE IT RESOLVED, by the Board of Education of the District as follows:
Section 1. The Board of Education hereby delegates to the President of the Board of Education, the Chief Fiscal Officer of the District, the authority to authorize the issuance of and to sell revenue anticipation notes of the District in anticipation of funds to be received by the District as State Aid for the fiscal year of the District beginning July 1, 2020.

11. Current rates established for per diem substitutes are as follows:

Teachers (certified and non-certified) - \$110 – certified \$90 – noncertified

Nurses - \$120

Aides/Monitors Minimum Wage plus \$.25

Clerical Minimum Wage plus \$.50

Custodial Minimum Wage plus \$.50

Cleaners Minimum Wage plus \$.25

Bus Drivers * Drivers hired prior to July 1, 2013, will receive their current substitute rate.

* Drivers hired after July 1, 2013, will receive \$15.50 per hour for regular routes and \$14.00 per hour for extra trips.

In cases of long-term placements, the Superintendent may make needed adjustments.

Non-teaching employees who were hired prior to July 1, 1995, and have been approved by the Board of Education to remain on the substitute list upon retirement, will receive the hourly rates that were in effect for that person at the time of retirement.

REGULAR MEETING

(To convene immediately following Organizational Meeting)

- ***CALL TO ORDER BY THE PRESIDENT***

- ***PUBLIC COMMENT***

1. Approval is requested for the minutes of the June 16, 2020, Regular Board of Education Meeting.
2. Approval of additions or deletions to the Agenda.

- ***EDUCATIONAL PRESENTATIONS***

- ***DEPARTMENT/STAFF REPORTS***

- ***INFORMATION***

1. Administrative Reports.
2. Thank you card from Amanda McAllister, FCS parent.

- ***NEW BUSINESS***

1. Set the price for school meals for the 2020-2021 school year as follows: K-12 breakfast @ \$1.35/meal, K-5 lunch @ \$1.45/meal, 6-12 lunch @ \$1.50/meal.
2. Falconer Central School District's updated Professional Development Plan, September 1, 2020 – August 31, 2021 (hard copy available at meeting).

- ***POLICIES***

1. Second Reading/Approval of new Policy, **5676, Privacy and Security for Student Data and Teacher and Principal Data.**

- ***BUILDINGS AND GROUNDS***

- ***TRANSPORTATION***

- ***FINANCE***

1. Claim Schedule, as of July 7, 2020.
2. Treasurer's Report for the month beginning April 1, 2020, and ending April 30, 2020.

• **PERSONNEL**

1. Resignation, for the purpose of retirement, of Diane Buccilli, Typist II, effective October 31, 2020.
2. Appointment of the following persons to Appendix C-2 positions for the 2019-2020 school year, with payment in accordance with Appendix C-2 of the FEA Contract:

Team Leaders:	Grade 6	Barb Tordella
	Grade 7	Danielle Lundgren
	Grade 8	Lisa Arnone
	Grade 9	Nicholas Spry

Technology Leaders:	Temple	Michelle Turecek; Lorraine Adams
	Fenner	Pam Sigular; Sherry Bower
	MS/HS	Jennifer Mikula; April Binkley

Curriculum & Instruction Cabinet:

UPK	Jane Long	Math 6-12	Mary Plumb
Kindergarten	Ashley Digirolamo	H&C/Bus/Tech 6-12	Jennifer Mikula
	Kristy Winchester	English 6-12	Mary Beth Nelson
Grade 1	Tara VandeVelde	Social Studies 6-12	Jake Proper
Grade 2	Alicia Brandi	Science 6-12	Michelle Black
Grade 3	Jamie Randazzo	LOTE	Jill Moore
Grade 4	Nancy Payne	PE/Health K-12	Emily Scholeno
Grade 5	Ann Stearns	AIS K – 5	Sue Arrance
Special Ed. K-5	Bryan Voorhis	AIS 6-12	Valerie McDonald
Special Ed. 6-12	Andy Ohl	Art/Music K-12	Michelle Battaglia

Mentor Leaders:	Elementary	Lorraine Adams
	Middle/High	Michelle Black

Mentor(s):	Mary Plumb Jane Long
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Nurse Leader:	Michelle Brunco
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Extra Enclosures: CSE/CPSE Minutes
Staff Newsletter 6/19/20