

# Falconer Central School

PAUL B.D. TEMPLE ELEMENTARY  
AND  
HARVEY C. FENNER ELEMENTARY

Student/Parent  
Handbook

2016-2017

FALCONER CENTRAL SCHOOL WEBSITE – [www.falconerschools.org](http://www.falconerschools.org)

PAUL B.D. TEMPLE ELEMENTARY SCHOOL - Phone: 267-3255/Fax: 267-9420

Temple's Mission Statement:

We the staff and faculty at Paul B.D. Temple Elementary are dedicated to inspire hearts, minds, and spirits through the encouragement and appreciation of learning.

HARVEY C. FENNER ELEMENTARY SCHOOL - Phone: 665-6627/Fax: 665-6668

Fenner's Mission Statement:

Our goal is to educate, nurture, and challenge each student and to develop respect, responsibility, and resourcefulness.

Board of Education Members:

Todd Beckerink	President
Cathleen Kimball	Vice President
Tom Frederes	Member
Jennifer Ribaldo	Member
Gordon Buck	Member
Robert Carpenter	Member
Jamie Zaranek	Member

District Administrators:

Steve Penhollow	Superintendent of Schools
Jeffrey Jordan	9-12 Principal
Terry English	6-8 Principal District Data Coordinator
Judith Roach	Director of Instruction & Staff Development/
Holly Hannon	Paul B.D. Temple Elementary Principal
Gary Gilbert	H.C. Fenner Elementary Principal &
Julie Possai	Director of Spec. Ed.

**\*School Hours:**

Paul B. D. Temple Elementary students are expected to be in their classrooms at 8:35am. School dismissal is at 3:20pm. All students entering school after 9:00am should report to the office before proceeding to their classroom.

H.C. Fenner Elementary students are expected to be in their classrooms at 7:45am. School dismissal is at 2:30pm. All students entering school after 7:45am should report to the office before proceeding to their classroom.

## Elementary Staff for 2016-2017:

Jane Long	UPK	Michelle Turecek	Library
Leasen Robinson	UPK	Gary Gilbert	Principal
Rich Bianco	Kindergarten	Holly Hannon	Principal
Ashley Digirolamo	Kindergarten	Vicki Green	Secretary
Faye Leach	Kindergarten	Beth Armstrong	Secretary
Marissa Shields	Kindergarten	Stephanie Buccola	Nurse
Dina Telford	Kindergarten	Lisa Penhollow	Nurse
Lorraine Adams	1st Grade	Nancy Baker	Speech Therapist
Cherise Gunnell	1st Grade	Krystal Haglund	Speech Therapist
Amy Melquist	1st Grade	Holly Yagger	OT
Tara VandeVelde	1st Grade	Ashly Warner	Psychologist
Alicia Brandi	2nd Grade	Pat Kibbe	Consultant
Jenn Collins	2nd Grade	Heather Young	SE Secretary
Rosann Perry	2nd Grade	Julie Possai	Director SE
Kristy Winchester	2nd Grade	Amy Annis	Aide
Erin Butzer	Spec. Ed.	Penni Johnstone	Aide
Mike Chitester	3rd Grade	David Holt	Social Worker
Carole Garrison	3rd Grade	Andy Ohl	OT
Jamie Randazzo	3rd Grade	Aleida Foulk	Art
Julie Pawlak	3rd Grade	Melodie Beckerink	Aide
Jackie Bohall	4th Grade	Lisa Carlson	Aide
Matthew Fredrick	4th Grade	Michelle Boedecker	Aide
Rick Helt	4th Grade	Beverly Glenn	Aide
Nancy Payne	4th Grade	Sonya Lodestro	Aide
Ann Bloomquist	5th Grade	Connie Thompson	Aide
Ange Penhollow	5th Grade	Joyce Mee	Aide
Carrie Roth	5th Grade	Sherry Bower	Aide
Pam Sigular	5th Grade	Julie Saxton	Aide
Nicole Velazquez	5th Grade	Darin Kennedy	Phys. Ed.
Sue Arrance	Rdg/Math	PJ Wendel	Phys. Ed.
Johneen Hoose	Rdg/Math	Kim Bunce	Music
Cindy Nutt	Rdg/Math	Jeff Camp	Instrumental/Chorus
Julie Widen	Consultant	Michelle Buccola	Reading
Dawn Holland	Long-term	Holly Brainard	Reading
Alynn Conlan	Spec. Ed.	Leslie Kresconko	Aide
Bryan Voorhis	Consultant		

Parents' Right To Know:

All teachers are certified in their subject areas at Falconer Central School with a degree or Master's degree in the field or discipline they teach. The teacher certification can be reviewed in the district office.

Parent Teacher Organization:

The Falconer District PTO is an important part of our school. All parents are encouraged to become members and to support the functions and activities the PTO sponsors. Equally important to the school are the many parent volunteers who provide services and offer assistance to classroom teachers.

PTO Officers for the **2016-2017** School year are as follows:

President -	Nikki Pierce	nikkiliz2929@yahoo.com
Vice President -	Tiffani Conti	tiffanijr@hotmail.com
Treasurer -	Lyndsey Fuller	lyndsey65@hotmail.com
Secretary -	Tammy Claydon	tamitha_30@yahoo.com
Public Relations -	Andrea LeBaron	lb1997@windstream.net

**NEW York Testing Dates for H.C. Fenner Students:**

**\*Please note these dates are subject to change**

New York State Testing Dates – Grades 3,4,5:

Grades 3, 4, 5 – ELA	Tues. March 28, Wed., March 29 & Thurs., March 30, 2017
Grades 3, 4, 5 – Math	Tues. May 2, Wed. May 3, & Thurs. May 4, 2017
Grade 4 – Science	Wednesday May 24, thru Friday, June 2, 2017 &
Written test	Monday, June 5, 2017

Concert and Program Dates for the 2016-2017 school year:

H.C. Fenner Elementary:

- **4th grade – Recorder concert – Week of November 28, 2016**
- **5<sup>th</sup> grade Graduation – June 20, 2017 in the Auditorium of the Falconer High School**

All of the programs for the Paul B.D. Temple Elementary will be held in the cafeteria @ Temple Elementary School.

- **1st grade – December 16, 2016 @ 2pm**
- **2<sup>nd</sup> grade – June 14, 2017 @ 2pm**

### How Parents Can Help:

Foster your child's growth by:

1. Encouraging responsibility, resourcefulness, and poise at home and in the community through habits of orderliness, courtesy of speech and mannerism and confidence in self and others.
2. Providing opportunities for family discussions and shared decisions.
3. Helping them to abide by agreed upon decisions.
4. Prepare your child for a good school day by seeing that they have sufficient rest, complete meals, time for eating, a fixed routine.
5. Check your child's appearance before leaving home.
6. Help your child build favorable attitudes toward school by being interested in their school day, appreciating their work and making constructive criticisms, getting acquainted with school friends and building an appreciation for the abilities of others.
7. Become acquainted with your child's school program by visiting the school, becoming acquainted with the teacher(s), joining the PTO, helping with school activities and attending scheduled conferences.
8. Supplement the school program for your child by taking family trips, providing a quiet comfortable place for homework and providing a good dictionary at the appropriate level for use at home.
9. Read to your child daily and encourage your child to read daily.

### Pick Up Policy:

At **Fenner School** information must be provided prior to afternoon (1:00pm) if a parent or a designee needs to pick up their child. At **Temple School** children are only released to those persons listed on the back of the child's enrollment form. If anyone else is picking up that is not listed, a note needs to be sent of a call made to the main office stating the change.

You will need to sign your child out at the office in both buildings. The child will then be called down to the office to meet you. This policy is being enforced for the sake of the children's safety.

If a bus change occurs, a note needs to come in the morning stating the change in procedure, as well as, listing **the name of the adult and address of where the child will be dropped off**; please send two copies of this note – one for the bus driver and one for the classroom teacher.

Graduation Standards:

The Falconer Central School District has graduation standards that must be met by all students. Each student will acquire a foundation of knowledge and skills in the following areas:

- Arts
- English Language Arts
- Health Education, Physical Education, and Home Economics
- Languages Other Than English
- Math, Science, Technology
- Social Studies
- Vocational Education

The Standards are posted in all the buildings in the school district. Copies of the Graduation Standards are available in the district office.

Attendance and Early Dismissal Policy:

If a student is going to be absent from school due to illness, please call and leave a message for the school nurse – **665-6627 ext 2 at Fenner School and 267-3255 ext 1 at Temple School.**

When a student returns after having been absent, HE/SHE MUST PRESENT A NOTE FROM A PARENT OR GUARDIAN EXPLAINING THE ABSENCE TO THE TEACHER IF A TELEPHONE CALL HAS NOT ALREADY BEEN MADE.

***Regular and prompt attendance is an important factor in a child's school success. Parents can help their child succeed by insuring their attendance except when illness or extreme family emergencies occur.***

Emergency Closings:

When it becomes necessary to close school for the entire day due to inclement weather or another emergency, it will be announced on local radio stations, along with notification via Power Announcement/School Messenger feature

AM	FM	TV
WJTN - Jamestown 1240	WWSE- Jamestown 93.3	Channels 2, 4 & 7
WKSN - Jamestown 1340	WHUG - Jamestown 101.4	

**\*\* BE SURE all of your information is up-to-date with our Power Announcement/School Messenger feature. Any questions regarding this can be handled through Kathy Hedstrand in the high school guidance office: (716) 665-6624.**

Unscheduled early closings due to equipment failure or weather may also be necessary. Each child should know where to go if an emergency arises and school is dismissed early if parents are not at home. **WE CANNOT PLACE TELEPHONE CALLS AS ALL LINES MUST BE KEPT OPEN. ALSO, IF WE LOSE OUR ELECTRICITY, WE WILL LOSE THE USE OF OUR TELEPHONES.** Emergency Go Home Forms are given to all students at the beginning of the school year and to all new students. If changes need to be made during the year, please contact the office immediately. It is important that phone numbers are updated if changes occur since we cannot reach parents when emergencies occur if numbers are incorrect. **\*\* Please note: All Alternate plans for drop off locations for emergency closings **MUST BE IN DISTRICT.****

Health Services:

Questions or concerns about a student's health or medical needs should be directed to the School Nurse.

In addition to routine screening for hearing, vision and scoliosis, the school nurse coordinates comprehensive physicals administered by the school physician at appointed times during the school years, and maintains health records for each student.

New York State law states that medication cannot be given to a child in the school without a written order from the child's doctor or dentist. It is also required that we receive a letter from the parent or guardian giving permission for the school nurse or her designee to administer the child's medication. All medications must be brought to school by an adult in its original prescription container.

Immunization and Registration Procedures:

At the time of registration, a student's immunization records must be up to date. If records are not up to date, students will not be permitted to enter school. The state requires students entering school for the first time to be immunized against the following diseases:

- 4 doses of diphtheria containing toxoid
- 3 or 4 doses of oral polio virus (OPV) or enhanced inactivated virus (EIPV)
- 2 doses of measles vaccine, the first administered after 12 months of age and the second after 15 months of age
- 1 dose of mumps vaccine administered after 12 months of age
- 1 dose of rubella vaccine administered after 12 months of age
- 3 or 4 doses of the Hepatitis B vaccine
- 2 doses of Varicella (born after 1/1/98)

Because school health services are preventive rather than medical, the following screenings are performed:

SERVICES PROVIDED	GRADE LEVEL
Medical Examination	K,2, 4, 7 and 10
Hearing Screening	Every year
Vision Screening	Every year
Scoliosis Screening	Every year (5-10)

Parents are encouraged to have their family doctor or dentist examine their children as they have better knowledge of the child's health history. Parents are contacted if there are any discrepancies in a screening test and advised to follow through with proper treatment. Parents are urged to notify the school on any change in information pertinent to the child's health and welfare.

Upon registering a student in our school district, a parent or guardian will be asked to fill out an information sheet asking for important information. The sheet will be kept on file in the main office to be used by staff to contact parents. The sheet will include the student's current address, phone numbers, medical information and an emergency contact person(s). If this information changes during the school year, please contact the appropriate office immediately to allow us to keep our records current and up to date.

#### Breakfast Program:

The Fenner and Temple school breakfast program is available to all students. Breakfast will be available in the Fenner school cafeteria from 7:30-7:45am each morning. Breakfast will be available in the Temple school cafeteria from 8:35-9:00am. The cost is \$1.15, \$.25 for those on the reduced lunch program, and free to those on the free lunch program.

#### Lunch Program:

One of the most important ways the Board of Education helps to ensure that our children achieve more in their class is by providing them with nutritious foods for the proper development. To encourage good nutrition, a well-balanced lunch is offered at \$1.25, \$.25 for those on the reduced lunch program, and free to those on the free lunch program.

A federally subsidized lunch program is available for families who qualify for this program. An approved application form for the current school year must be on file at your child's school. Applications are sent home with all students each September or may be picked up at the nurse's office any time during the school year. If your financial situation changes during the course of the school year, you may fill out a new application at any time. If you qualify, please apply. Federal grant money for school services is tied to the number of children receiving free/reduced lunch.



## Report Cards:

### **H.C. Fenner Elementary School Report Card**

The purpose of the H.C. Fenner Elementary School report card is to inform parents and students about the achievement of specific learning goals. It identifies students' levels of progress with regards to those goals, areas of strengths and areas where additional time and effort are needed. Students receive scores that show how well they have mastered the skills. The scores will represent whether the student is exceeding, meeting, approaching or below grade level expectations. Students will get separate marks for effort and work habits, which are important for parents to keep tabs on even if these characteristics aren't included in the assessment of the student's academic skills.

These are the scores that will be on the report cards:

**1 = Below Grade Level Expectations**

“I need the teacher right by my side to help me understand the concept.”

**2 = Approaching Grade Level Expectations**

“I am grasping the concept, but I still need more practice.”

**3 = Meeting Grade Level Expectations**

“I understand the concept, and I have met the grade level expectations.”

**4 = Exceeding Grade Level Expectations**

“I automatically apply the concept at a high level and in a consistent manner.”

Report cards provide detailed information about how your child is doing in each subject. You will see whether your child needs extra assistance in a certain area or when they need to be challenged. By using these clearly defined standards, teachers and parents can work together to ensure that students succeed.

Fenner Elementary will be on a trimester reporting schedule. This will give teachers more time for instruction to get an appropriate assessment of your child's ability level.

**Temple & Fenner Elementary – the trimesters end on the following dates: Dec. 2<sup>ND</sup>, March 17<sup>th</sup>, and the week of June 19<sup>th</sup>.**

### Field Trips:

Field trips are an important and enriching part of the curriculum. Visits to various community sites and events enhance student learning through exposure to diverse cultural, social and scientific experiences. Every effort will be made to keep costs, if any, at a minimum.

Parents/guardians are informed of field trips in advance through newsletters and classroom notices. Written permission by the parent/guardian is required in order for a student to participate in a field trip experience. **IF THE SIGNED FORM IS NOT RETURNED TO THE TEACHER PRIOR TO THE FIELD TRIP, THEN THE STUDENT WILL NOT BE PERMITTED TO ATTEND THE FIELD TRIP.**

Field trips are an extension of the school program. ALL SCHOOL RULES APPLY, INCLUDING DURING TRAVEL TO AND FROM THE EVENT, COURTESY AND APPROPRIATE CONDUCT IS EXPECTED AT ALL TIMES. Students exhibiting poor behavior or problems with self-control, may require parent accompaniment in order to participate. Field trips are determined by each grade level to coordinate with student curriculum.

Assemblies:

Assemblies are an important part of the educational program, and they are held periodically throughout the school year. Most assemblies are presented by outside groups. Assemblies may be an outgrowth of classroom or non-academic study and are always an extension of learning. Gaining confidence by performing in front of a group and developing listening skills are abilities which assemblies tend to strengthen. Also the importance of developing proper audience etiquette cannot be underestimated.

Speech, Hearing & Language:

Speech, hearing and language therapy services are available to our students. The purpose of this program is to provide instruction and remediation for the children with consultation for the parents and classroom teachers. If you are concerned about your child's speech, hearing or language abilities, please contact one of our Speech/Language therapists, Mrs. Baker or Mrs. Haglund.

AIS Reading or Math:

Reading and math assistance is given to children on an as need basis if test scores or if teacher recommendation indicates help is necessary.

Parent Conferences:

Parents may make appointments for conferences with teachers or the Principal. Scheduled teacher/parent conference days are held in the fall (October and November) and at the end of the first semester in January. However, parents are urged to call or contact the school when a question or problem concerning a school matter arises.

Parent/Teacher Conference days for the 2016-2017 school year are 1/2 days scheduled on:

October 28th  
December 9th

November 18th  
January 27th

**\*Please note: students at Fenner Elementary will be dismissed at 11:00 for ½ days  
students at Temple Elementary will be dismissed at 12:00 for ½ days**

Promotion Policy:

The classroom teacher, in conjunction with the Principal, will determine the eligibility of students to be promoted. The retention of a student will be discussed with parents, and additional evaluative data will be accumulated as necessary before a final decision is made.

Policies and procedures regarding the promotion of children from one grade to the next have been adopted by the school's staff, and include consideration of the mastery of basic skills, social adjustment and maturity, the student's individual history and individual needs. In each case, a student's academic and emotional development will be the prime concern of the professional staff. By law, the final decision about retention is delegated by the Board of Education to the administration of the District.

**Open Houses for 2016-2017:**

Open Houses have been scheduled for:

**Temple School – Tuesday, August 30, 2016, 6pm-7pm**  
**\*Kindergarten Parent Meeting- Tuesday, August 30, 2016, 5:30-6:00**  
**in the Temple Cafeteria**  
**\*UPK Orientation- Tuesday, September 6, 2016**

**\*\* Fenner School – Thursday, September 1, 2016, 6:30-8:00pm**

**PARENT ONLY MEETINGS AT FENNER SCHOOL -**

**WEDNESDAY, SEPTEMBER 14, 2016, as follows:**

3<sup>rd</sup> grade – 6:00-6:30pm cafeteria/6:30-7:00pm classrooms  
4<sup>th</sup> grade – 6:45-7:15pm cafeteria/7:15-7:45pm classrooms  
5<sup>th</sup> grade – 7:30-8:00pm cafeteria/8:00-8:30pm classrooms

**Student Conduct:**

The Board of Education expects all students to conduct themselves in an appropriate and civil manner, with proper regard for the rights and welfare of other students, district personnel and other members of the school community, and for the care of school facilities and equipment.

The best discipline is self-imposed, and students must learn to assume and accept responsibility for their own behavior, as well as the consequences of their misbehavior. District personnel who interact with students are expected to use disciplinary action only when necessary and to place emphasis on the student's ability to grow in self-discipline. The Board recognizes the need to make its expectations for student conduct while on school property or engaged in a school function specific and clear. The rules of conduct listed below are intended to do that and focus on safety and respect for the rights and property of others.

Students who will not accept responsibility for their own behavior and who violate these school rules will be required to accept the penalties for their conduct. Students may be subject to disciplinary action, up to and including suspension from school, when they:

- Engage in conduct that is disorderly
- Engage in conduct that is insubordinate
- Engage in conduct that is disruptive
- Engage in conduct that is violent
- Engage in any conduct that endangers the safety, morals, health or welfare of others
- Engage in misconduct while on a school bus
- Engage in any form of academic misconduct

A complete copy of the Code of Conduct Summary is available in the Principal's office for review by any student or parent of the school district.

Students are not allowed to have Game Boys, Audio Devices, Playing or Trading Cards and Action Hero toys in school. These items interfere with our educational process. If your child uses these items in school, the item will be taken away and not returned until a parent picks the item up in the office.

Per the transportation department, students are still allowed to have the above mentioned items on the bus. If students do bring these items to use on the bus, they will have to keep them stored in their backpacks during the school day.

#### Dress Code:

All students are expected to give proper attention to personal cleanliness and to dress appropriately for school and school functions. Students and their parents have the primary responsibility for acceptable students dress and appearance. Teachers and all other district personnel should exemplify and reinforce acceptable student dress and help students develop an understanding of appropriate appearance in the school setting. A student's dress, grooming and appearance, including hair style/color, jewelry, make-up and nails, shall:

1. Be safe, be appropriate and not disrupt or interfere with the educational process.
2. Recognize that extremely brief garments such as tube tops, net tops, halter tops, spaghetti straps, plunging necklines (front and/or back), short shorts, and see-through garments are not appropriate.
3. Ensure that underwear is completely covered with outer clothing.
4. Include footwear at all times. Footwear that is a safety hazard will not be allowed.
5. Not include the wearing of hats, bandanna type headbands except for a medical or religious purpose while school is in session.
6. Not include items that are vulgar, obscene, or degrading of others on account of race, color, religion, creed, national origin, gender, sexual orientation or disability.
7. Not promote and/or endorse the use of alcohol, tobacco or illegal drugs and/or encourage other illegal or violent activities.

Each building principal or his or her designees shall be responsible for informing all students and their parents of the student dress code at the beginning of the school year and any revisions to the dress code made during the school year. Students who violate the student dress code shall be required to modify their appearance by covering or removing the offending item and, if necessary or practical, replacing it with an acceptable item. Any student who refuses to do so shall be subject to discipline, up to and including in-school suspension for the day. Any student who repeatedly fails to comply with the dress code shall be subject to further discipline, up to and including out of school suspension.

Student Support Services:

Instructional Support Team (IST):

The IST is a multidisciplinary group of professionals that meets regularly to collaborate and develop interventions to assist students who are having difficulties in school. The IST may consist of the classroom teacher, the building principal, a counselor, school psychologist, reading specialist, or any other service provider who may work with the child. Anyone may refer a student to the IST, including the child's parent/guardian.

Section 504:

Section 504 is a federal anti-discrimination statute that protects the rights of individuals with disabilities. Any student who 1) has a physical or mental impairment which substantially limits a major life activity, ie. seeing, hearing, speaking, learning, working, etc.; 2) has a record of such impairment; or 3) is regarded as having such an impairment may be eligible for protection under Section 504. A student may have a disability that does not require special education services, but may require instructional and/or environmental accommodations. If so, the student may be referred to the Section 504 Committee to determine eligibility for a Section 504 Accommodation Plan. For more information regarding the Section 504 referral process, please contact Julie Possai, Director of Special Education & Student Services at 665-6624, ext. 4224.

Special Education:

Special education provides specially designed instruction, services, and programs to meet the unique needs of students with disabilities. Students who are not making academic progress as expected will be monitored utilizing a Response to Intervention (RtI) process. RtI provides students with additional instructional support focused on specific skill deficits. Students' academic progress is monitored closely as they are provided with increasingly intense levels of instruction and intervention based upon their individual needs. There is a small percentage of students who do not make expected academic growth and may require further evaluations to determine reasons for their lack of progress. If there is a concern that a student may have a disability, the school will seek parental consent to conduct a multi-disciplinary evaluation to determine the need for special education services. If a parent thinks his/her child may have a disability, he/she may make a written request to the school to have his/her child referred to the Committee on Special Education for an evaluation. This written request may be submitted to the building principal or the Special Education Office.

For more information regarding the special education process, please contact Julie Possai, Director of Special Education and Student Services at 665-6624, ext. 4224.

**Student use of computerized information resources (acceptable use policy):**

The BOE will provide access to various computerized resources through the District's computer system consisting of software, hardware, computer networks and electronic communication systems. This may include access to electronic mail, so called "on-line services" and the "Internet". All use of the DCS shall be subject to this policy and accompanying regulations. Further, all such use must be in support of education and/or research and consistent with the goals and purposes of the School District.

One purpose of this policy is to provide notice to students and parents/guardians that, unlike most traditional instructional or library media materials, the DCS will allow student access to external computer networks not controlled by the School District where it is impossible for the District to screen or review all of the available materials. Some of the available materials may be deemed unsuitable by parents/guardians for student use or access. This policy is intended to establish general guidelines for acceptable student use. However, despite the existence of such District policy and accompanying guidelines and regulations, it will not be possible to completely prevent access to computerized information that is inappropriate for students. Parents/guardians of students must be willing to set and convey standards for appropriate and acceptable use to their children when using the DCS or any other electronic media or communications.

**Standards of Acceptable Use**

Generally, the same standards of acceptable student conduct which apply to any school activity shall apply to use of the DCS. This policy does not attempt to articulate all required and/or acceptable uses of the DCS; nor is it the intention of this policy to define all inappropriate student conduct and use as well as proscribed behavior.

District students shall also adhere to the laws, policies and rules governing computers including, but not limited to, copyright laws, rights of software publishers, license agreements, and student rights of privacy created by federal and state law.

Students who engage in unacceptable use may lose access to the DCS in accordance with applicable due process procedures, and may be subject to further discipline under the District's right to pursue legal action against a student who willfully, maliciously or unlawfully damages or destroys property of the District. Further, the District may bring suit in civil court against the parents/guardians of any student who willfully, maliciously or unlawfully damages or destroys District property pursuant to General Obligations Law Sections 3-112.

Student data files and other electronic storage areas will be treated like school lockers. This means that such areas shall be considered to be School District property subject to control and inspection. The technology staff may access all such files and communications to ensure system integrity and that users are complying with the requirements of this policy and accompanying regulations. Students should NOT expect that information stored on the DCS will be private.